Town of Farmington – Waupaca County
Town Board Meeting Agenda
Monday, November 16, 2026, at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov
Immediately following the Special Meeting of Electors

Call to Order
Pledge of Allegiance
Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.
Roll Call
Approve Agenda
Consent Agenda (Items listed under the Consent Agenda will be acted upon by one motion unless any Board Member requests that an item be removed for separate discussion or action)

- **Approve Minutes from October 13, 2026, Special Board Meeting**
- **Approve Minutes from October 15, 2026, Special Board Meeting**
- **Approve Minutes from October 19, 2026, Town Board Meeting**
- **Approve Minutes from November 9, 2026, Special Board Meeting**

Approve Financial Report from August 2026
Approve Financial Report for September 2026
Approve Financial Report from October 2026
Approve Financial Report from November 2026
Committee Reports:

- **Kevin Will (Chair):**
  - Chain O' Lakes Association
  - Lake's District
  - Covered Bridge Association
- **Craig Nelson (Supervisor 1):**
  - Waupaca Area Fire District
  - Land and Water Conservation Committee
- **Phil Durrant (Supervisor 2):**
  - City Parks and Recreation
  - Waupaca Regional Recycling & Compost Commission
- **Kathy Kasza (Treasurer):**
  - Conventions and Visitors Bureau
  - Room Tax Commission

Public Input
New Business:

1. Discussion and review of the 2025/2026 Room Tax Report; Jeff Anderson (Chamber) to answer Board questions.

2. Review and approve Resolution No. 2026-10 Resolution by the Farmington Town Board to Adopt the 2026 Tax Levy *(to be collected in 2027)*.
3. Review and approve the 2027 Budget.
4. Continue discussion, review and approval of the LTE Treasurer Employment Agreement and job description. Take action as necessary.
5. Consider and approve the appointment of Nicole Altmann to the LTE Town Treasurer position, including compensation and start date.
6. Review and approve the 2027 Gold Cross agreement.
7. Operator License Applications received in Clerk's Office (informational).
8. Land Use Permit Applications received from County Zoning (informational).
9. Intent to Cut Wood (informational).
10. Fire Number, Culvert, and Driveway Applications (informational).
11. Roads.
12. Issues/Projects Discussion (30 minutes maximum, no action required).
13. Correspondence to the Town – Review and discussion of recent letters, emails, and other communications received.
14. Bills from August, September, October, and November 2026.

Adjournment

Posted November 9, 2026, at Farmington Town Hall
& Website www.farmingtonwaup.gov
Publish 11-12-2026

The Town Board may conduct a roll call vote, a voice vote or otherwise decide to approve, reject, table or modify any item on this agenda.
If special accommodations are necessary, please contact the Town Clerk at 715-258-2779 to make arrangements 24 hours prior to the meeting.

Special Board Meeting Minutes
Farmington Town Board
Tuesday, October 13, 2026, at 12:00pm
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 12:05pm. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Open Meeting Statement: This meeting and all meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place, and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Anjela Hamm, Clerk.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

New Business:

1. **Closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of conducting interviews and considering applicants for the position of Deputy Clerk, including discussion of employment qualifications and potential compensation.** ***(Roll call vote)*** A motion by Craig Nelson, seconded by Phil Durrant, to enter into closed session at 12:07pm. Motion carried by a roll call vote. Kevin Will – yes, Craig Nelson – yes, Phil Durrant – yes.

**Minutes from closed sessions are confidential and not subject to public disclosure pursuant to Wisconsin Statute § 19.85. They will be maintained in a secure and confidential manner. **

2. **Reconvene into Open Session following the Closed Session under Wis. Stat. § 19.85(1)(c) to consider any action, if necessary.** A motion by Craig Nelson, seconded by Phil Durrant, to return into open session at 12:48pm. Motion carried unanimously by a voice vote. No action needed from closed session.

Adjournment: A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 12:50pm. Motion carried unanimously by a voice vote.

Submitted by, Anjela Hamm – Town Clerk

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Special Board Meeting Minutes
Farmington Town Board
Thursday, October 15, 2026, at 9:00am
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 9:03am. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Open Meeting Statement: This meeting and all meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place, and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Anjela Hamm, Clerk.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

New Business:

1. **Closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of conducting interviews and considering applicants for the position of Deputy Clerk, including discussion of employment qualifications and potential compensation.** ***(Roll call vote)*** A motion by Craig Nelson, seconded by Kevin Will, to enter into closed session at 9:05am. Motion carried by a roll call vote. Kevin Will – yes, Craig Nelson – yes, Phil Durrant – yes.

**Minutes from closed sessions are confidential and not subject to public disclosure pursuant to Wisconsin Statute § 19.85. They will be maintained in a secure and confidential manner. **

2. **Reconvene into Open Session following the Closed Session under Wis. Stat. § 19.85(1)(c) to consider any action, if necessary.** A motion by Craig Nelson, seconded by Phil Durrant, to return into open session at 9:35am. Motion carried unanimously by a voice vote. No action needed from closed session.

Adjournment: A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 9:37am. Motion carried unanimously by a voice vote.

Submitted by, Anjela Hamm – Town Clerk

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Town of Farmington – Waupaca County
Town Board Meeting Minutes
Monday, October 19, 2026, at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 6:30pm. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Anjela Hamm, Clerk.
Kathy Kasza, Treasurer – absent.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

Approve Minutes from September 21, 2026, Town Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the Minutes from September 21, 2026, Town Board Meeting. Motion carried unanimously by a voice vote.

Approve Minutes from October 6, 2026, Special Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the Minutes from October 6, 2026, Special Board Meeting. Motion carried unanimously by a voice vote.

Approve Financial Report from August 2026: *see below*
Approve Financial Report for September 2026: *see below*
Approve Financial Report from October 2026: *see below*

The 3 financial reports were not available for the meeting, and the treasurer was not in attendance. Discussion on needing these reports available for the November 10th Special Board Meeting. Board requested them ahead of the Special Board Meeting or as soon as they are ready. A motion by Craig Nelson, seconded by Phil Durrant, to table the August, September, and October 2026 financial reports until the next Special Board Meeting. Motion carried unanimously by a voice vote.

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Committee Reports:

- **Kevin Will (Chair):**
  - **Chain O' Lakes Association:** Nothing to report.
  - **Lake's District:** Nothing to report, missed the recent meeting.
  - **Covered Bridge Association:** Kevin reported the Covered Bridge will be closed for traffic for the time being. The association did not provide an end date to the closure.

- **Craig Nelson (Supervisor 1):**
  - **Waupaca Area Fire District:** Craig attended the recent Fire District meeting where they discussed the 2027 budget.
  - **Land and Water Conservation Committee:** Nothing to report.

- **Phil Durrant (Supervisor 2):**
  - **City Parks and Recreation:** Phil reported the City of Waupaca hired a new Parks and Recreation director from outside the department. Phil mentioned he would rather have seen a hiring committee for this, with each town having a representative on that committee, even if they will not be voting members for the actual hiring.
  - **Waupaca Regional Recycling & Compost Commission:** Phil reported they raised wages for the attendant(s) to $15.00/hour. Brush is $10 for a trailer. There is $3,500 in fund balance, and Phil thinks it is likely they will be reaching out to the Town's for more funds to keep the facility operational.

- **Kathy Kasza (Treasurer):**
  - **Conventions and Visitors Bureau:** Treasurer not in attendance.
  - **Room Tax Commission:** Treasurer not in attendance.

Public Input:

- **David Huberty (N2577 Woodland Circle):** Inquired about the status on the petition regarding King Road stop signs at Kelleen Dr and speed limit change back to 35mph.
  - The Clerk/Chair did respond: the first step would be a traffic study of King Rd, which the Clerk and Chair will be looking into when time permits; the County no longer completes traffic studies.

New Business:

1. **Review and discuss the 2027 Preliminary Budget.** The Board reviewed the preliminary budget. Kevin explained the $7,000 allowable levy increase for 2027. Aside from that increase, the budget largely mirrors last year's budget, with a few adjustments. The Clerk presented the two options for addressing the $7 increase in the Senior Center membership fee for 2027. After discussion, the Board

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agreed to proceed with Option 2, under which the Town of Farmington would subsidize half of the membership fee, allowing Farmington residents to pay the same membership rate as City of Waupaca residents. Formal approval on the senior center fees will be considered at the next Special Board Meeting, Clerk just needed which option the Board would prefer to see.

2. **Review and approve request from the Scandinavia Vikings Snowmobile Club to use Farmington roads as trails.** A motion by Craig Nelson, seconded by Phil Durrant, to approve the request from the Scandinavia Vikings Snowmobile Club to use Farmington roads as trails. Motion carried unanimously by a voice vote.

3. **Review and approve request from the County Line Trail Blazers to use Farmington roads as trails.** A motion by Craig Nelson, seconded by Phil Durrant, request from the County Line Trail Blazers to use Farmington roads as trails. Motion carried unanimously by a voice vote.

4. **Continue discussion and review of the LTE Treasurer Employment Agreement and job description. Take action as necessary.** The Board reviewed the LTE Treasurer Employment Agreement and job description. Kevin requested an opportunity to meet with the candidate before making a final hiring decision. The meeting with the candidate will be scheduled for a separate date. Additionally, a few questions need to be addressed with the current Treasurer before the agreement can be finalized. No action was taken on either matter.

5. **Plan Commission Recommendations.**
    a. **Review and approve Comprehensive Plan Amendment for parcel #05-35-14-8 (E2076 King Rd), owned by Travis Bremer (King Berry), to amend the Preferred Land Use designation from Residential to Commercial for the purpose of expanding retail sales and addition of a bakery in existing structures.** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Comprehensive Plan Amendment for parcel #05-35-14-8 (E2076 King Rd, aka King Berry). Motion carried unanimously by a voice vote.

    b. **Review and approve Ordinance No. 2026-5 Approving an Amendment to the Comprehensive Plan.** A motion by Craig Nelson, seconded by Phil Durrant, to approve Ordinance No. 2026-5 Approving an Amendment to the Comprehensive Plan. Motion carried unanimously by a voice vote.

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c. **Review and approve Zone Map amendment for parcel #05-35-14-8 (E2076 King Rd), owned by Travis Bremer (King Berry), to amend the zoning from Rural Residential (RR) to Rural Commercial Neighborhood (RC-N), for the purposes described on the application.** ***(too many to list on agenda)*** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Zone Map Amendment for parcel #05-35-14-8 (E2076 King Rd, aka King Berry). Motion carried unanimously by a voice vote.

d. **Review and approve the Conditional Use Permit for parcel #05-35-14-8 (E2076 King Rd), owned by Travis Bremer (King Berry), to allow the existing dwelling as an accessory use to the principal commercial use pursuant to Section 6.5(7), and to the existing agriculture-related use pursuant to Section 6.10(3).** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Conditional Use Permit for parcel #05-35-14-8 (E2076 King Rd, aka King Berry). Motion carried unanimously by a voice vote.

6. **Operator License Applications received in Clerk's Office (informational).** None.

7. **Land Use Permit Applications received from County Zoning (informational).**
   a. Gaastra – N2676 Norris Ln – Reconstruction of first floor to support partial second story addition.
   b. Dorrler - E450 Grenlie Rd – Dwelling (attached to existing garage) with two covered decks and patio (pool room removed). Accessory structure; shed.
   c. Levitt – N2860 Rainbow Dr – Dwelling with attached garage, covered porch, two decks with stairs, balcony, balcony with stairs, and two 3 season rooms. Accessory structure; patio, walkway to patio, walkway/stairway to lake, driveway, garage service door pad, garbage/recycling bin pad, and A/C and generator pad.
   d. Silseth – E1065 Whispering Pines Rd - Replace impervious surfaces: A, B, C, D, E, F, G, H, I, J, L, M, N, O, P, Q, S, T, U, V. W, X, A2, B2, D2, E2, F2, H2, L2, T2, and U2.
   e. Goodman – N4150 County Rd Q – Detached garage with covered porch; in ground swimming pool with large concrete surround (wider than 5ft).
   f. Everson – N3012 Hicks Ln – Accessory structures; boathouse, updated location of walkway/stairs from house to shore, and walkway from boathouse to house walkway.
   g. Verizon Wireless – N2778 Hill St – Tower upgrades – antennas at 163', generator pad, radio equipment canopy on pad, and ice bridges.
   h. Walbrun – E2168 King Rd – Accessory structure; gravel driveway and turn around area.

8. **Intent to Cut Wood (informational).** None.

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9. **Fire Number, Culvert, and Driveway Applications (informational).**
    a. **Lewallen Driveway Permit:** E241 Golke Rd | #05-31-31-15
    b. **Notham Driveway Permit:** E1780 Amy St | #05-35-54-21
    c. **Handschke Driveway Permit:** N3586 Frost Valley Rd | #05-19-11-2
    d. **Stumpf Fire Number Permit:** E917 Erickson Rd | #05-31-33-2
    e. **Stumpf Driveway Permit:** E917 Erickson Rd | #05-31-33-2

10. **Roads.** Kevin provided some updates on recent road work and planned work. Pleasant Park Lane project is postponed and the culvert repair on Haase Rd was completed.

11. **Issues/Projects Discussion (30 minutes maximum, no action required).** Kevin brought up Duvenick Ln and the issue with the gate – Kevin is waiting for a response back from Nick at Faulks to see if snowplowing can be addressed on that road this winter with the gate in place. Kevin also acknowledged the potholes on N Westgate Acres Rd and the washout on Rainbow Dr by the Phair's cottage.

12. **Correspondence to the Town – Review and discussion of recent letters, emails, and other communications received.** Nothing brought up.

13. **Bills from August, September, and October 2026.** The list of bills was not available for the meeting, and the treasurer was not in attendance. Discussion on needing this available for the November 10th Special Board Meeting. Board requested it ahead of the Special Board Meeting or as soon as it is ready. A motion by Craig Nelson, seconded by Phil Durrant, to table the August, September, and October 2026 bills until the next Special Board Meeting. Motion carried unanimously by a voice vote.

14. **Closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering applicants for the position of Deputy Clerk, including discussion of employment qualifications and potential compensation.** ***(Roll call vote)*** A motion by Phil Durrant, seconded by Craig Nelson, to enter into closed session at 7:35pm. Motion carried by a roll call vote. Kevin Will – yes, Craig Nelson – yes, Phil Durrant – yes.

**Minutes from closed sessions are confidential and not subject to public disclosure pursuant to Wisconsin Statute § 19.85. They will be maintained in a secure and confidential manner. **

15. **Reconvene into Open Session following the Closed Session under Wis. Stat. § 19.85(1)(c) to consider any action, if necessary.** A motion by Craig Nelson, seconded by Phil Durrant, to return into open session at 7:47pm. Motion carried

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unanimously by a voice vote. A motion by Craig Nelson, seconded by Phil Durrant, to hire the preferred candidate for the Deputy Clerk position as discussed in closed session. Motion carried unanimously by a voice vote. Clerk is directed to reach out to the candidate and offer the position and set a start date.

Adjournment: A motion by Craig Nelson, seconded by Phil Durrant, to adjourn the meeting at 7:50pm. Motion carried unanimously by a voice vote.

Submitted by,
Anjela Hamm – Town Clerk

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Town of Farmington – Waupaca County
Special Board Meeting Minutes
Monday, November 9, 2026, at 8:30am
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 8:35am. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Open Meeting Statement: This meeting and all meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place, and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Kathy Kasza, Treasurer; Anjela Hamm, Clerk.
Phil Durrant, Supervisor II - absent.

Approve Agenda: A motion by Craig Nelson, seconded by Kevin Will, to approve the agenda. Motion carried unanimously by a voice vote.

New Business:

1. **Review and approve the Senior Center MOU with the City of Waupaca Parks and Recreation. $32 Town subsidy towards the $57 resident fee.** A motion by Craig Nelson, seconded by Kevin Will, to approve the Senior Center MOU with the City of Waupaca Parks and Recreation. Motion carried unanimously by a voice vote.

2. **Review and approve Resolution No. 2026-8 Resolution in Support of a Levy Increase to Meet Needs of Gold Cross EMS Services Consortium.** A motion by Craig Nelson, seconded by Kevin Will, to approve Resolution No. 2026-8 Resolution in Support of a Levy Increase to Meet Needs of Gold Cross EMS Services Consortium. Motion carried unanimously by a voice vote.

3. **Review and approve Resolution No. 2026-9 Resolution in Support of a Levy Increase to Meet Needs of Waupaca Area Joint Fire District.** A motion by Craig Nelson, seconded by Kevin Will, to approve Resolution No. 2026-9 Resolution in Support of a Levy Increase to Meet Needs of Waupaca Area Joint Fire District. Motion carried unanimously by a voice vote.

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4. **Continue discussion, review and approval of the LTE Treasurer Employment Agreement and job description. Take action as necessary.** The Board discussed the Treasurer Employment Agreement and job description. Kevin proposed revisions to the agreement, including a maximum of 30 hours per month at a rate of $30.00 per hour and changing the name to Deputy Treasurer. No action was taken due to the lack of a quorum eligible to vote, as Phil was absent and Craig will be required to abstain from voting on this matter due to a family relationship with the candidate.

5. **Consider and approve the appointment of Nicole Altmann to the LTE Town Treasurer position, including compensation and start date.** No action was taken due to the lack of a quorum eligible to vote, as Phil was absent and Craig will be required to abstain from voting on this matter due to a family relationship with the candidate.

6. **Closed session pursuant to Wis. Stat. §§ 19.85(1)(b) and 19.85(1)(c) for the purpose of discussing the Town Treasurer's job performance, employment status, duties, and responsibilities, and consideration of potential personnel action.** ***(Roll call vote)*** A motion by Craig Nelson, seconded by Kevin Will, to enter into closed session at 9:15am. Motion carried by a roll call vote. Kevin Will – yes, Craig Nelson – yes, Phil Durrant – absent.

**Minutes from closed sessions are confidential and not subject to public disclosure pursuant to Wisconsin Statute § 19.85. They will be maintained in a secure and confidential manner. **

7. **Reconvene into Open Session following the Closed Session under Wis. Stat. §19.85(1)(b) and §19.85(1)(c) to consider any action, if necessary.** A motion by Craig Nelson, seconded by Kevin Will, to return into open session at 9:40am. Motion carried unanimously by a voice vote. No action needed from closed session.

Adjournment: A motion by Craig Nelson, seconded by Kevin Will, to adjourn the meeting at 9:45am. Motion carried unanimously by a voice vote.

Submitted by,
Anjela Hamm – Town Clerk

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2025/2026 Room Tax Report

Financial Summary and Tourism Promotion & Development Activity

Prepared for the Town of Farmington
November 16, 2026

Prepared by Jeff Anderson, President & CEO
Waupaca Area Convention & Visitor Bureau

Overview

The Town of Farmington forwarded $57,884 in room tax receipts for 2025 and 2026 combined to the Waupaca Area Convention & Visitor Bureau (CVB). An additional $46,556 in collections from 2023 and 2024 was submitted and invested in 2025, bringing the total reported remittances covered by this report to $104,440.

These funds support tourism promotion and tourism development throughout the Waupaca Chain O' Lakes destination. This report summarizes the reported receipts, selected investments, and marketing and development activity benefiting Farmington and the broader destination.

Room tax receipts

Source of funds	Amount
Room tax receipts for 2025 and 2026 combined	$57,884
2023 and 2024 collections submitted and invested in 2025	$46,556
Total reported Town of Farmington remittances	$104,440

Reported tourism investments

Investment and scope	Amount
Paid advertising across the full destination • 2025 and 2026	$152,121
Tourism development grants for Farmington projects and events	$23,450
Trolley service connecting downtown and Farmington • 2025 and 2026	$12,482
715 Harvest Fest support • 2025 and 2026	$2,000

Tourism Promotion and Marketing

One destination from the visitor's perspective

The CVB represents the City of Waupaca, Town of Farmington, and Town of Dayton as one Waupaca Chain O' Lakes destination. This approach was developed through a research-based planning study focused on how visitors recognize and experience the area. The Waupaca Chain O' Lakes brand is featured throughout paid advertising and promotional materials.

Content and visibility

CVB staff worked with local businesses to create and share content featuring the majority of hospitality-based businesses in the Town of Farmington. Content appeared on the VisitWaupacaChainOLakes Facebook, Instagram, and TikTok channels, as well as in print and other digital placements.

In the first three quarters of 2025, the reported social content generated 2.2 million impressions, a 300% increase over the prior year. This work earned the CVB a Trailblazer Award at the state's fall tourism conference. Regular content continues to promote the Waupaca Chain O' Lakes area as a visitor destination.

Businesses and experiences featured

Highlights included the following businesses, attractions, events, and recreational experiences:

Dining and entertainment Indian Crossing Casino (ICC); Wheelhouse; Clear Water Harbor; Chain O' Lakes Bar & Grill; El Poblano; European Delights; Barnwood Blooms & Brews.

Shopping and farm experiences Buffalo Tobacco; Christine's Boutique; Chaintiques; King Berry; 81 Market; Turner's Farm Market; Vintage Plus the Mercantile.

History and community events Commandant's House at the Wisconsin Veterans Home at King; Memorial Day programs at the Wisconsin Veterans Home at King; 715 Harvest Fest; Jim Miller's pumpkin display, including carving at his home.

Outdoor recreation Hartman Creek State Park and recurring content featuring recreation on the Chain O' Lakes.

Paid advertising

The CVB invested $152,121 in paid advertising across 2025 and 2026, reaching audiences in Green Bay, the Fox Cities, Madison, Milwaukee, and Chicago. This is a destination-wide investment supporting awareness of the Waupaca Chain O' Lakes area, including its businesses, lodging, events, and attractions.

Room tax stewardship

The CVB receives room tax funds in accordance with the Room Tax Agreement among the City of Waupaca, Town of Farmington, and Town of Dayton, and that 100% of room tax funds received by the CVB were invested in tourism promotion and tourism development initiatives in accordance with Wisconsin's room tax statute. The CVB Board of Directors which provides organizational oversite includes a representative appointed by the Town of Farmington as well as a Town of Farmington lodging business owner.

Tourism Development and Events

The CVB awarded $23,450 in tourism development grants for projects and events in the Town of Farmington. Awards supported live music, ski club projects, trail work, naturalist programming, and seasonal experiences.

Recipient	Project or program	Award
Waupaca Community Arts Board	Jazz & Cocktails at Clear Water Harbor, ICC, and Wheelhouse	$3,000
Waupaca Chain Skiers	Project 1000	$4,750
Friends of Hartman Creek State Park	2025 Harvest Pumpkin Walk/Hike	$750
NorthEast Wisconsin Trails	Hartman Creek singletrack trail improvements	$2,500
Friends of Hartman Creek State Park	Naturalist and enrichment events	$2,200
Friends of Hartman Creek State Park	2026 Harvest Hike	$750
Waupaca Chain Skiers	Project Plantain	$5,000
Waupaca Community Arts Board	Jazz & Cocktails at Clear Water Harbor, ICC, and Wheelhouse	$2,500
Friends of Hartman Creek State Park	Naturalist and enrichment events	$2,000
Total grants awarded		$23,450

Chain O' Lakes Blues Festival

The Chain O' Lakes Blues Festival celebrated its 15th anniversary in October 2026. Held annually at Indian Crossing Casino, the festival draws an average of 350–500 attendees. The majority of attendees come from outside the Waupaca area and many stay in local lodging as evidenced by the shuttle service transporting attendees from area lodging to the Festival.

Placemaking and visitor transportation

The CVB provided $2,000 in support for 715 Harvest Fest and secured a Waupaca Foundry donation of bench legs for seating in King. Trolley service connected downtown Waupaca with Farmington for Strawberry Fest and the Yuletide Celebration Cookie Walk in both years. In 2026, additional service was provided on two Saturdays and for 715 Harvest Fest. The combined 2025 and 2026 trolley investment totaled $12,482.

Alice in Dairyland host bid

The CVB collaborated with area agribusinesses, including Whitetail Valley Dairy and Turner's Farm Market, on a bid to host the Alice in Dairyland finals. Although the bid was not selected, the CVB received an invitation to apply again in the future, leaving an opportunity to continue pursuing the event.

Town of Farmington – Waupaca County
Resolution No. 2026-10

Resolution by the Farmington Town Board
to Adopt the 2026 Tax Levy to be Collected in 2027

WHEREAS, the electors of the Town of Farmington, Waupaca County, Wisconsin, at a Special Town Meeting held on November 16, 2026, adopted a town tax levy of **$733,200 (rate 1.19)** to be collected in 2027; and

WHEREAS, the Town Board of the Town of Farmington met following the Special Town Meeting of Electors to adopt the 2027 budget;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of Farmington that the town tax levy for 2026 in the amount of **$733,200 (rate 1.19)** as approved by the electors, is hereby adopted.

Adopted this **16th** day of **November 2026.**

Ayes____Noes____Absent____

Town of Farmington

_____

Kevin Will, Chair

_____

Craig Nelson, Supervisor I

_____

Steven Rawson, Supervisor II

Attest:

_____

Anjela Hamm, Clerk

Town of Farmington - Waupaca County
Notice Of Public Hearing
Year 2027 Proposed Budget

Notice is hereby given that a public hearing on the proposed 2027 budget for the Town of Farmington, Waupaca County, Wisconsin, will be held on **Monday, November 16, 2026, at 6:00pm** at the Farmington Town Hall. The detailed proposed budget is available for public inspection at the Town Clerk's Office, located at the Farmington Town Hall, Monday through Friday, from 8:00 a.m. to 12:00 p.m. The following is a summary of the proposed 2027 Town budget.

	2026 Budget	2027 Budget	% Change
REVENUE			
TAXES	$801,559	$807,200	0.70%
INTERGOVERNMENTAL	452,796	459,626	1.51%
LICENSES & PERMITS	31,760	31,760	0.00%
FINES, FORFEITURES & PENALTIES	100	100	0.00%
PUBLIC CHARGES FOR SERVICES	434,122	434,122	0.00%
INTERGOVERNMENTAL CHARGES	-	-	0.00%
MISCELLANEOUS	73,000	73,000	0.00%
OTHER FINANCING SOURCES	-	-	0.00%
TOTAL REVENUE	**$1,793,337**	**$1,805,808**	**0.70%**
EXPENDITURES			
GENERAL GOVERNMENT	$289,836	$332,207	14.62%
PUBLIC SAFETY	216,322	218,391	0.96%
PUBLIC WORKS	986,210	1,085,210	10.04%
HEALTH & HUMAN SERVICES	13,200	13,200	0.00%
CULTURE, RECREATION & EDUCATION	70,220	72,800	3.67%
CONVSERVATION & DEVELOPMENT	38,000	38,000	0.00%
CAPITAL OUTLAY	15,000	15,000	0.00%
OTHER FINANCING USES	25,000	31,000	0.00%
TOTAL EXPENDITURES	**$1,653,788**	**$1,805,808**	**9.19%**
TOTAL REVENUES OVER(UNDER) EXPENDITURES	**$139,549**	**$0**	

Estimated Fund Balance 12/31/2026	Property Tax Contribution	Property Tax Rate
$1,310,225	$733,200	$1.19

Following the public hearing on the proposed 2027 budget, a Special Meeting of Electors will be held, followed by our monthly Town Board Meeting.
Dated this 23rd day of October 2026. s/Anjela Hamm – Clerk. Posted at the Farmington Town Hall and on our website 10-23-2026. Publish 10-29-2026.
E913 Prairie View Ln | Waupaca, WI 54981 - www.farmingtonwaup.gov



Town of Farmington – Waupaca County
E913 Prairie View Lane
Waupaca, WI 54981
715-258-2779

Deputy Treasurer Position Employment Agreement

The Town of Farmington appoints, Nicki Altmann, in the Deputy Treasurer position at a starting rate of $30 per hour for a six (6) month term as of the date of hire. The employee will not exceed 40 hours per month for the term of this agreement, unless approved by the Town Chair.

The employee will be responsible for the duties as outlined in the Deputy Treasurer Position job description, attached.

The employee will also adhere to the Town of Farmington Policies and Procedures relating to employment.

This agreement may be terminated by either party at any time or at the end of the term of this agreement.

_____	_____
Anjela Hamm, Clerk	Kevin Will, Chair
Date: _____	_____
	Craig Nelson, Supervisor I
_____	_____
Nicki Altmann-Employee	Steven Rawson, Supervisor II

DEPUTY TREASURER
TOWN OF FARMINGTON, WAUPACA COUNTY, WI
JOB DESCRIPTION

Scope of Work:
This position is a limited-term employee which assists the Town Treasurer in the maintenance of the Town's financial system, assists in administering Town finances, and assists in maintaining records in accordance with federal and state statutory requirements, and the duties contained in Town ordinances, resolutions, and policies. The term of this position shall not exceed six (6) months from date of hire.

Supervision:
Under supervision of Town Treasurer, Town Chair and Supervisors.

Essential Job Functions:
The job functions listed herein are neither exclusive nor exhaustive but are intended to be illustrative of the types of tasks the employee will be expected to perform on a regular basis. The employee may be asked to perform different or additional tasks than the ones listed here, as the needs of the Town and or the requirements of the position change.

- Assist in keeping an itemized account of all monies received and disbursed by the Town.
- Assist in the depositing, as soon as practicable, the funds of the town in the name of the town in the public depositories designated by the town.
- Assist in the conduct of banking transactions and reconciliations for town accounts.
- Assist in maintaining a system of internal control to ensure that the expenditures do not exceed revenues.
- Assist in processing accounts receivable and accounts payable in coordination with the town clerk.
    - Assist in recording and collecting invoices issued by the town for services and items.
    - Assist in preparing checks and disbursement after approval of the expenditure by the town board.
    - Assist in preparing a report for each regular town board meeting showing invoices and checks issued for payment.
- Assist in maintaining and updating payroll records.
    - Assist in reviewing time sheets and processing payments for distribution.
    - Assist in preparing and submitting federal and state tax reports and payments.
    - Assist in preparing and submitting Wisconsin Retirement reports and contributions.
    - Assist in filing quarterly state unemployment reports.
    - Assist in preparing annual W2's and 1099's.

- Assist in maintaining and preparing tax roll information for the Town.
    - Assist in complying with mandates and processes as directed by the County Treasurer and Wisconsin Department of Revenue.
- Assists in retaining all public records that are required by Wisconsin Statutes and/or Federal regulations.
- Assist in preparing the Annual Financial Report (Form CT).
- Attendance at town board meetings and various training sessions, meetings and seminars as directed by the town board.
- Assists in providing the town board with timely and informative financial reports on a regular basis and as needed for review of the current budget.
- Assist the town board with the annual budget.
- Maintains knowledge and skills in computers, office equipment and office procedures.
- Assists other town employees as requested.

Work Requirements:

Graduation from an accredited college or university with a bachelor's degree or at least 2 years of technical training in public administration, finance or accounting, plus 2 or more years of related experience; or an equivalent combination of training and experience which provides the following knowledge, ability, and skills:

Knowledge of:

- Generally Accepted Accounting Practices and Governmental Accounting Standards.
- Laws and regulations related to payroll processing and reporting, both State and Federal.
- Financial/Budgeting experience in a business setting.
- Laws and regulations related to records management and open records requirements.
- The use of standard office equipment including computers and relevant software.

Ability to:

- Multitask and prioritize workload.
- Work independently.
- Prepare and maintain accurate records, files, and reports.
- Demonstrated ability to read and understand legal documents and directives.
- Ability to learn municipal collections and accounting.
- Establish and maintain effective working relationships with election and appointed officials; board, commission, and committee personnel; coworkers and the public.

Skill in:

- Oral and written communications.
- Public speaking.
- Proficient in Microsoft Office Applications.
- Proficient in accounting software.
- Organization and time management.

Necessary Special Requirements:
Valid Wisconsin driver's license and must be bondable.

Physical Demands:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed in an office setting; hand-eye coordination is necessary to operate computers and various types of tools and equipment.
- Specific vision abilities required by this job include close vision, prolonged visual concentration, and the ability to adjust focus.
- While performing the duties of this job, the employee is required to sit for prolonged periods of time; and to use hands and fingers to handle, feel, or operate objects, tools or controls and reach with hands and arms.
- Ability to lift at least 25 pounds.

Approved:

AMBULANCE SERVICE AGREEMENT

This Agreement is made and entered into this___day of_____26, by and between the following municipalities; Cities of Waupaca, New London, Weyauwega, Villages of Greenville, Hortonville, Ogdensburg, and Shiocton, Towns Bovina, Farmington, Dayton, Lind, Waupaca, Weyauwega, Royalton, Maine, Mukwa, Hortonia, Caledonia, Maple Creek, Lebanon, Liberty, Ellington, and Dale hereinafter called the "Municipality," and Gold Cross Ambulance Service, Inc., a not-for-profit, non-stock Corporation, 1050 Wittmann Drive, Menasha, WI 54952 hereinafter called "Provider."

RECITAL:

The Municipality desires to contract with an ambulance provider, as authorized by Sections 60.565, 61.64, and 62.133 of the Wisconsin Statutes, to provide ambulance service for the safety of the residents of the Municipality. Gold Cross Ambulance Service, Inc. is a private corporation licensed to provide emergency ambulance services in the State of Wisconsin.

WITNESSETH:

For and in consideration of the mutual agreements herein contained and other good and valuable consideration, the Municipality and Provider do agree as follows:

1. DESCRIPTION, TYPE AND MANNER OF SERVICE TO BE PERFORMED

A. Provider agrees to provide Advanced Life Support, hereinafter called ALS, emergency ambulance service as hereinafter defined in portions of Waupaca and Outagamie County, Wisconsin, as identified on **Exhibit "A"** attached hereto and made a part hereof. The area to be served by Provider may be amended by mutual agreement of the parties.

B. This service shall be provided with five ambulances on a 24 hour a day basis. This service shall include emergency and non-emergency medical care, as allowed by Wisconsin law, and transport of patients to a hospital of the patient's choice except in the event the patient is critically ill, and under such circumstance, the patient shall be taken to the closest most appropriate hospital.

C. Stand-by service at community events will be provided when requested and available, provided that the ambulance performing the stand-by service and its personnel shall be permitted to respond to other needs of the community, if necessary.

2. TERM:

A. The term of this Agreement shall commence on the first day of January, be for one calendar year, unless and until terminated as provided in paragraphs 5 and 16 of this Agreement.

3. INSURANCE:

A. The Provider shall furnish the Municipality with a Certificate or Certificates of Insurance indicating proof of the following insurance from companies licensed in the State:

1. Workers Compensation - statutory - in compliance with the Compensation law of the State.

2. Commercial/General Liability Insurance with a minimum limit of $1,000,000 Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include on the Certificate of Insurance the following coverages:

    a. Premises - Operations
    b. Products and Completed Operations
    c. Broad Form Property Damage
    d. Contractual Liability for Insured Contract
    e. Personal Injury
    f. Professional Liability (Medical Malpractice) of one million dollars per claim with an annual aggregate of one million dollars.

3. Automobile Liability Insurance covering Provider's vehicles with a minimum of $1,000,000 Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include Bodily Injury and Property Damage for the following coverage's:

    a. Owned vehicles
    b. Hired vehicles
    c. Non-owned vehicles

4. Umbrella Liability Insurance covering general, professional and auto liability up to $5,000,000.00 per occurrence. Such insurance shall include the Municipality as an additional insured as pertains to the negligence of the Provider.

B. Such insurance shall include a thirty (30) day notice prior to the cancellation or material policy change, which notice shall be given to the Municipality pursuant to Paragraph 13 hereof. All such notices will name the Provider and identify the contract.

4. HOLD HARMLESS CLAUSE:

A. Provider will indemnify and hold the Municipality harmless from all liabilities, judgments, costs, damages and expenses, including without limitation, consequential damages, which may accrue against, be charged to, or recovered from the Municipality by reason of or on account of damage to the property of,

injury to, or death of any person arising from Provider's performance of its duties under this Agreement.

B. The Municipality will indemnify and hold the Provider harmless from all liabilities, judgments costs, damages and expenses, including without limitation, consequential damages, which may accrue against, be charged to, or recovered from the Provider by reason of or on account of damage to the property of, injury to, or death of any person arising from the Municipality performance of its duties under this Agreement.

5. CERTIFICATION STANDARDS:

A. At all times during the term of this Agreement, the Provider shall be properly licensed by the State of Wisconsin to provide ambulance service at the EMT- Paramedic level or higher. If Provider fails to maintain this licensing status, the Municipality may terminate this Agreement immediately upon written notice to Provider.

6. AMBULANCE BILLINGS AND COLLECTIONS:

A. Provider shall be responsible for billing and collection for all services provided by the Provider for ambulance services to the identified area. Except as provided herein, any such collections shall remain the sole property of the Provider, and the Municipality agree that they will neither have nor make any claim thereto.

B. Subject to the terms of this Agreement, the Provider shall establish rates to be charged to recipients of ambulance services at its sole discretion.

C. Municipality agrees to certify debt. TRIP (Wisconsin ACT 59)

7. MUTUAL AID:

A. Provider hereby agrees to provide mutual aid ambulance coverage when requested through a "911" Dispatch Center or a direct call from another ambulance service.

B. In any such mutual aid agreements, the Provider shall require that in the event of simultaneous calls for ambulance services, calls from the area covered by this Agreement shall have priority over calls from outside of the area of coverage.

8. COMPENSATION:

A. For the emergency ambulance services rendered by the Provider hereunder, the Municipality agrees to pay the Provider as provided in Exhibit "B". Payments by the Municipality of its obligation hereunder shall be made in four quarterly installments throughout the year. Each installment will be made no later than the twentieth (20^{th}) day of the month beginning the

quarter. The subsidy paid each year is subject to change based on section 9 set forth below.

9. YEARLY ADJUSTMENT OF SUBSIDY

A. Provider will present a subsidy required amount to the municipality in October. It is the intent of this Agreement that Provider shall be allowed to increase the subsidy if, in its opinion, it is necessary to offset costs of the service, including reasonably anticipated future capital expenses necessary to adequately maintain the service.

10. INDEPENDENT CONTRACTOR:

A. This Agreement shall create a contractual obligation between the Parties and shall be not construed to create any other relationship between the parties, including that of corporation, partnership, Limited Liability Company or joint venture. Further, neither the Provider nor its employees, agents nor independent contractors shall be deemed the employees of the Municipality under any circumstances and the Municipality shall have no right to control the actions of such persons, except as otherwise provided herein.

11. MISCELLANEOUS:

A. Provider's Legal Status - Provider warrants that it has complied with all necessary requirements to do business in the State of Wisconsin, that the persons executing this Agreement on its behalf are authorized to do so, and, if a corporation, that the name and address of Provider's registered agent is as set forth opposite the heading "Registered Agent" on the last page of this agreement. Provider shall notify the Municipality immediately, in writing, of any change of its registered agent, his or her address, and Provider's legal status.

B. Invalidation of Contract - Should any court of law or administrative agency rule that any portion of this contract is invalid or illegal; such ruling shall not serve to invalidate the remaining portions of this Agreement.

12. SUBCONTRACT AND ASSIGNMENT:

A. This Agreement may not be subcontracted or assigned by any party without the express written consent of all of the other parties. This shall not prohibit Provider from entering into mutual aid agreements with other ambulance service providers, as allowed by law, subject to the terms of paragraph 7 hereinbefore provided

13. NOTICES: Any notice required to be sent by this Agreement shall be sent to Gold Cross Ambulance Service, Inc. at 1050 Wittmann Drive, Menasha, WI 54952, to the attention of the Executive Director and to the contracting Municipality mailing address.

14. RE-EVALUATION OF AGREEMENT:

A. The Municipality agrees to evaluate the Provider services each year to discuss and review with the Provider suggestions or any changes to the Agreement. Except as otherwise provided for herein, any changes agreed upon between the Municipality and the Provider would commence on January 1 of the following year's contract.

15. REPORTS / MEETINGS

A. The Provider shall provide reports to the Municipality on a biannual basis if requested that will include; response times and call volumes and destination of any such transport.
B. Municipality shall provide a representative to attend the biannual meeting time and place to be determined and agreed by the municipalities. In addition an alternate representative should be identified and both names and contact information given to Gold Cross for record keeping.

16. TERMINATION:

A. Except as hereinafter provided, the Municipality or Provider may terminate this Agreement at any time upon advanced written notice of not less than one hundred twenty (120) days.

B. The Municipality may terminate this Agreement upon less than one hundred twenty (120) days advanced written notice if the Provider is determined by the Municipality to be in violation of any of the terms and conditions of this Agreement and, upon receipt of a written notice of such violation, fails to correct such violation within ten (10) days of the notice.

C. The Provider may terminate this Agreement upon less than one hundred twenty (120) days advanced written notice if the Municipality are determined by the Provider to be in violation of any of the terms and conditions of this Agreement and, upon receipt of a written notice of such violation, fails to correct such violation within ten (10) days of the notice.

17. AMENDMENTS:

A. All amendments and modifications to this Agreement must be in writing and signed by the Municipality and the Provider.

B. All agreements and understandings have been embodied in this Agreement.

18. GOVERNING LAW:

This Agreement shall be governed by and construed and accordance with the laws of the State of Wisconsin.

* * * * *

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

Town of Farmington

_____ (Authorized Signatory)

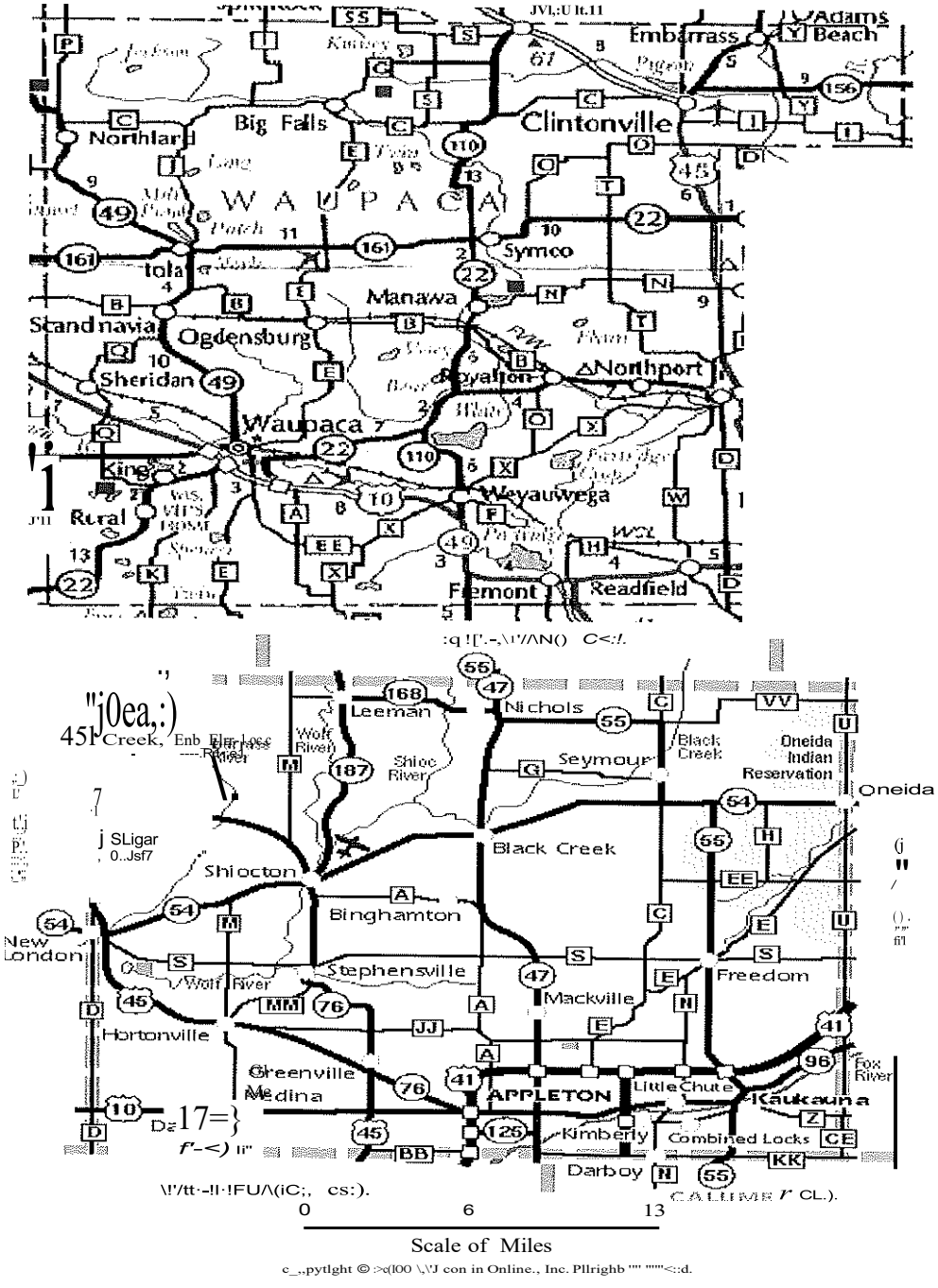
Gold Cross Ambulance Service, Inc. (“Provider”)

_____

Nick Romenesko, Executive Director
Registered Agent, Gold Cross Ambulance Service, Inc.
1050 Wittmann Dr.
Menasha, WI 54952

Exhibit "A"

Primary Response Area



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Exhibit "B"

Gold Cross Ambulance Service, Inc. - West service area

2027 BUDGET

Gross Ambulance Sales	$ 8,320,000	
Revenue Allowance	$ (4,409,600)	53.0%
Net Ambulance Revenue	$ 3,910,400	
Subsidy Requirement	$ 814,827	
Total Net Ambulance Revenue & Subsidy	$ 4,725,227	
Subsidy per capita - 2027	**$ 13.67**	
Subsidy per capita - 2026	$ 13.72	
Subsidy per capita - 2025	$ 13.46	
Subsidy per capita - 2024	$ 13.17	
Subsidy per capita - 2023	$ 12.84	
Subsidy per capita - 2022	$ 10.95	
Subsidy per capita - 2021	$ 15.33	
Subsidy per capita - 2020	$ 10.32	
Subsidy per capita - 2019	$ 10.40	
Subsidy per capita - 2018	$ 10.41	
Subsidy per capita - 2017	$ 10.50	
Subsidy per capita - 2016	$ 11.00	
Subsidy per capita - 2015	$ 12.50	

using populations released August 10, 2026	Population for 2027 budget	**Annual Subsidy**	**Quarterly Payment**
Bovina - Town (added starting in 2024)	1,196	16,349.00	$ 4,087.25
Caledonia - Town (this is 50% of total population)	899	12,289.00	$ 3,072.25
Dale - Town	2,898	39,616.00	$ 9,904.00
Dayton - Town	2,666	36,444.00	$ 9,111.00
Ellington - Town (2024 & prior, used only 10 for populatior	-	-	$ -
Ellington - Town (remainder added starting in 2025)	3,331	45,535.00	$ 11,383.75
Farmington - Town	3,546	48,474.00	$ 12,118.50
Greenville - Village (added starting in 2025)	13,554	185,283.00	$ 46,320.75
Hortonia - Town	1,044	14,271.00	$ 3,567.75
Hortonville - Village	3,424	46,806.00	$ 11,701.50
Lebanon - Town (remove NW corner which is 824 people)	812	11,100.00	$ 2,775.00
Liberty - Town (2023 & prior, used 50% of total population	-	-	$ -
Liberty - Town (remainder added starting in 2024)	828	11,319.00	$ 2,829.75
Lind - Town	1,567	21,421.00	$ 5,355.25
Maine - Town (added starting in 2024)	848	11,592.00	$ 2,898.00
Maple Creek - Town	584	7,983.00	$ 1,995.75
Mukwa - Town	2,837	38,782.00	$ 9,695.50
New London - City	7,644	104,493.00	$ 26,123.25
Ogdensburg - Village	182	2,488.00	$ 622.00
Royalton - Town (this is 50% of total population)	679	9,282.00	$ 2,320.50
Shiocton - Village (added starting in 2024)	925	12,645.00	$ 3,161.25
Waupaca - City	6,575	89,880.00	$ 22,470.00
Waupaca - Town	1,200	16,404.00	$ 4,101.00
Weyauwega - City	1,813	24,784.00	$ 6,196.00
Weyauwega - Town	555	7,587.00	$ 1,896.75
	59,607	$ 814,827.00	$ 203,706.75

Land Use Permit Applications, Notice to Cut, and Driveway/Culvert/Fire Number Permits
Town of Farmington – Waupaca County
November 16, 2026, Board Meeting

Land Use Permit Applications:

1. Stumpf – E917 Erickson Rd – Principle structure – single family home with attached garage.
2. Collar- N2671 Browne Lane- Principal structure- reconstruction and lateral expansion of existing dwelling with attached garage. Covered porch, three window wells.
3. Wood W6 Holdings LLC)- N2741 CR-QQ- Accessory Structure- Patio

Notice to Cut: None.

Driveway/Culvert/Fire Number Permits: None.