Special Board Meeting Minutes
Farmington Town Board
Tuesday, September 1, 2026, at 8:30am
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 8:31am. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Open Meeting Statement: This meeting and all meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place, and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Anjela Hamm, Clerk; Kathy Kasza, Treasurer.

Phil Durrant, Supervisor II – was 10 min late.

Approve Agenda: A motion by Craig Nelson, seconded by Kevin Will, to approve the agenda. Motion carried unanimously by a voice vote.

Public Input:

- **Art Hill (N2725 Duvenick Ln):** Mr. Hill proposed a Town wide referendum regarding the Town funding the catch a ride service provided by the County, so each Farmington resident has a say in the decision.

- **Susan Brandl (N2607 Chad Ct):** Ditto to what Mr. Hill said.

New Business:

1. **Discussion on the Catch a Ride service provided by the County. Take action on Town funding if necessary.** The Board discussed the County's Catch a Ride program and the request from County representative Ryan Brown for $17,000 in Town funding to keep the service running. Key concerns included the rural nature of the township, the appropriateness of subsidizing workers who choose to live in the country, and the fact that the program is administered by a national organization with administrative costs layered on top of local costs. The Board noted that Ryan had not yet provided a breakdown of Farmington-specific ridership numbers.

The Treasurer noted that a $17,000 expenditure would require cutting elsewhere in the budget, as the Town's annual levy increase is less than $7,000. The Board acknowledged that if any subsidy were to be considered, it should be tied only to Farmington residents actually using the service, similar to how the Town handles the senior center and youth recreation subsidies for Parks and Rec.

No action was taken. The Board agreed to obtain ride data broken down by municipality from Ryan Brown and to revisit the matter at the next regular meeting for further discussion. Ryan was not expected to attend.

2. **Discussion and possible action on the Duvenick Lane cul-de-sac.** A letter was sent to the property owner the prior week, drafted by the clerk on the Board's behalf, offering compromise options and expressing the Town's willingness to work toward a resolution. The Board noted that two prior letters and two verbal conversations with the owner have not produced a response or agreement.

   The Board agreed that if no response or good-faith engagement is received before the next regular meeting, the Town Attorney should be directed to send a formal legal letter under his letterhead, and the Board will be ready to authorize that action the day after the next meeting. Eminent domain was noted as a last resort if the owner refuses any compromise, in which case the owner would receive nothing. The Board preferred to reach a negotiated solution and acknowledged there are several potential accommodations that could be offered to the owner in exchange for resolving the access issue.

3. **Discussion and possible action on Chain School parking issues.** The Board discussed ongoing parking congestion and related issues along the road adjacent to Chain School, which began its school year on this date. The Board noted that while road signage and enforcement are within Town purview, the root problem, drop-off and pick-up traffic management, must be addressed by the school administration.

   No parking signage exists on the residential side of the road, but enforcement remains the real issue. The Board agreed that adding signs without enforcement is ineffective. The Board also discussed whether a speed limit sign is properly posted near the school and agreed to verify its placement. The Chair indicated he would contact the school superintendent the following week (after this first week of school) to communicate resident concerns and offer any assistance the Town can provide, while making clear the solution must come from the school's administration directing parents on the procedures.

4. **Review and approve quote from Faulks brothers for a new culvert on Haase Rd for $5,540.** The Board reviewed a quote from Faulks Brothers Construction for culvert replacement on Haase Road. The quote of $5,540 excludes asphalt patching, which the Board noted could add significant cost. It was agreed to approve the culvert replacement now, leave the road graveled through winter, and address asphalt patching in 2027. A motion by Craig Nelson, seconded by Phil Durrant, to approve the quote from Faulks Brothers in the amount of $5,540 for the culvert replacement on Haase Road. Motion carried unanimously by a voice vote.

5. **Begin 2027 budget discussions.** The Treasurer advised that final state aid numbers, including general transportation aids, lottery credit, school levy credit, and first dollar credit, are not released until October 20th, making any figures prior to that date estimates. The Town's net new construction increased by approximately $9,000,000, but given the Town's equalized value exceeding $1,000,000,000, the resulting levy increase will be minimal, likely under $7,000.

   Some known cost increases for 2027 include elected official salaries, health insurance premiums for the clerk, and snow plowing, which the Treasurer indicated is currently under-budgeted by $50,000–$75,000. The Treasurer also recommended developing a formal five-year capital plan to identify large road reconstruction projects, particularly Larson Road and N Westgate Acres Rd, for LRIP grant applications and potential borrowing. The Board was advised that future major road projects like these will likely require financing, as cash reserves cannot cover multi-million dollar reconstructions.

   The Board agreed to compile a wish list of maintenance and capital projects before the next Special Board Meeting so that cost estimates can be assembled. Budget items noted for consideration included parking lot sealing, codification of ordinances (the clerk had already submitted an inquiry), a reverse osmosis water system for nitrate issues at the Town Hall, increased attorney fees, and road maintenance items including rolling curbs at recurring problem corners. The November board meeting was identified as the deadline for levy approval, with the Treasurer noting the Board can set its levy before all state figures arrive but cannot answer full tax bill questions until after November 20th.

6. **Review of recent resident complaints, ongoing issues, and status updates from Town Board and staff. No official action required. *(Road maintenance and signage, tree maintenance, land use and local ordinance violations, local ordinances/policy and procedure, permits, upcoming meetings, and important updates from Clerk, Treasurer, or Maintenance Supervisor).*** The Board discussed a washout on Rainbow Drive, on the non-lake side of the road near Phair's cottage. Phil indicated it is not visible due to overgrowth but is significant in depth and runs from the top of the hill downward. Riprap was identified as a short-term fix needed this year before winter, with fuller reconstruction deferred. A quote from Faulks Brothers will be sought.

   Clerk received a complaint from a resident reading another washout on West Columbia Lake Drive near the Dayton town line.

   A complaint was also received regarding Grandview Drive, where construction activity for three simultaneous projects has resulted in contractors parking on both sides of the road, preventing emergency vehicle access. The Chair noted he had spoken with the landscaping contractor twice regarding this.

   A resident also inquired about Glenvale Court, which they noted has not been worked on in 20 years; the Board noted traffic is minimal on that street and the road appeared to be in ok condition recently but asked the clerk to look at the road rating to see what the most updated condition of the road is.

7. **Consideration of items for future meeting agendas.** Catch a Ride, Duvenick Lane cul-de-sac, and ongoing 2027 budget discussions.

Adjournment: A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 10:30am. Motion carried unanimously by a voice vote.

Submitted by,
Anjela Hamm – Town Clerk