

**Town of Farmington – Waupaca County
Cemetery Plot Transfer Application**

Type of Transfer:

☐ **Voluntary Transfer (\$50.00 per plot)** – Transfer initiated by the current owner(s)

**A \$50.00 transfer fee applies to each cemetery plot being transferred. If multiple plots are being transferred under the same application, the fee shall be calculated based on the number of plots transferred.*

☐ **Transfer to Heir(s) Due to Death (\$0.00)** – Transfer due to the death of the original owner(s)

Original Owner(s):

Name(s): _____

Address: _____

City/State/Zip: _____

Deceased Owner Information:

Complete this section only if the transfer is due to the death of the original owner.

Name of Deceased Owner: _____

Date of Death: _____

Relationship of Heir(s) to Deceased Owner: _____

Documentation for Transfer Due to Death:

Please provide documentation establishing the death of the owner and the authority of the person(s) requesting the transfer.

☐ Copy of Death Certificate

☐ Probate/Personal Representative Documentation

☐ Affidavit or other documentation establishing heirship

☐ Other: _____

Purchaser/New Owner Information:

Name(s): _____

Address: _____

City/State/Zip: _____

Plot Information:

Cemetery Name: _____

Section/Lot(s)/Grave: _____

Additional Information:

Cemetery Plot Transfer Statement:

Voluntary Transfer:

For and in consideration of the sum of \$_____, the receipt of which is hereby acknowledged, the undersigned Seller/Current Owner(s) do hereby sell, transfer, and convey all rights, title, and interest in the above-described cemetery lot(s) to the Purchaser/New Owner(s).

Transfer to Heir(s) Due to Death:

The undersigned heir(s) or duly authorized personal representative(s) of the deceased owner(s) do hereby transfer and convey all rights, title, and interest in the above-described cemetery plot(s) to the designated heir(s) or new owner(s) and affirm that they have the lawful authority to make this transfer. This transfer is made subject to the rules and regulations of the Town of Farmington cemeteries and all applicable Wisconsin statutes and regulations. The undersigned affirm that the information provided is true and accurate and that they have the legal authority to complete this transfer.

Signatures:

By signing below, the undersigned certify that the information provided in this application is true and accurate and that they have the legal authority to transfer or receive the rights associated with the cemetery plot(s) identified above.

Current Owner(s), Heir(s), or Personal Representative(s):

Name: _____

Signature: _____ **Date:** _____

Name: _____

Signature: _____ **Date:** _____

Name: _____

Signature: _____ **Date:** _____

New Owner(s)/Purchaser/ or Heir(s):

Name: _____

Signature: _____ **Date:** _____

Name: _____

Signature: _____ **Date:** _____

Name: _____

Signature: _____ **Date:** _____

Notary Acknowledgment - State of Wisconsin, County of Waupaca

Acknowledged before me on this _____ day of _____, _____.

Notary Public: _____

My Commission Expires: _____

Notary Seal:

Town of Farmington Approval:

Transfer Approved By: _____

Title: _____

Date: _____

Town Cemetery Records Updated: ☐ Yes ☐ No

Notes:
