

**Special Board Meeting Minutes**  
**Farmington Town Board**  
**Tuesday, March 3, 2026, at 8:30am**  
**E913 Prairie View Ln**  
[www.farmingtonwaup.gov](http://www.farmingtonwaup.gov)

**Call to Order:** Meeting was called to order at 8:35am. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

**Open Meeting Statement:** This meeting and all meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place, and agenda of this meeting.

**Roll Call:** Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Treasurer; Anjela Hamm, Clerk.

**Approve Agenda:** A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

**Public Input:** None.

**New Business:**

1. **Discussion on the new well pump. Hintzke Well Drilling to possibly attend to explain our options. Make any necessary approvals.** The board discussed pump options for the new well. Hintzke Well Drilling expected to attend but was not present at the time of discussion. The board decided to wait until the end of the meeting to decide in case the contractor arrived to provide clarification, but they did not. A motion by Craig Nelson, seconded by Phil Durrant, to go with the 20 gallon per minute horsepower for the variable speed pump for \$2,100. Motion carried by a unanimous voice vote.
  
2. **Discuss 6ft to 20ft structures grant application (LSSIP) and bridge inspections. Make any necessary approvals.** The board reviewed bridge inspection quotes from REL at about \$400 per bridge, and from the County at \$300 to \$400 per bridge. A motion by Craig Nelson, seconded by Phil Durrant, to award the Bi-annual bridge inspections to the County Hwy Department. Motion carried by a unanimous voice vote.

The Board reviewed the structures identified for needing repair. Also discussed the options for the LSSIP grant application for those structures. For the grant

application, Clerk explained that only bridges with inspection ratings of 0-4 would qualify. Edminster Road structure has a rating of 4. Another structure on Hwy Q had a rating of 3 - that structure belongs to the county, not the township. The board decided to apply for the grant for the Edminster Road bridge only. Clerk to apply for the grant with help from REL.

- 3. Discuss the possibility of replacing the Otter Dr storm sewer pipe. Make any necessary approvals.** The Board provided background on the Otter Dr storm sewer pipe, installed in 1995 with Township commitment to maintain it. The system includes an 8-inch pipe that reduces to 4 inches at the outlet, serving the former Sanger property that was recently demolished. The board discussed the importance of obtaining proper easements for storm sewer maintenance. They agreed that scoping both culvert systems with camera inspection would provide necessary information before proceeding with any replacements. A motion by Craig Nelson, seconded by Phil Durrant, to have a plumber scope the Otter Dr. storm sewer system after obtaining the easement and prior to replacing the system. Motion carried unanimously by voice vote.
- 4. Discussion on the Town Hall janitorial services. Make any necessary approvals. The board discussed issues with the current janitorial services.** The Board noted that since the Town Hall already provides the cleaning supplies, they would rather have direct control over the janitorial services vs. hiring a 3<sup>rd</sup> party company to come in and clean. Estimated about 10 hours per week of work and flexible hours. With the upcoming election the Board decided not to seek applications until after April 7, 2026. A motion by Craig Nelson, seconded by Phil Durrant to terminate the current Town Hall janitorial services. Motion carried unanimously by voice vote.
- 5. Discuss the Annual Town Meeting of Electors agenda being held April 21, 2026, at 6:30pm.** Clerk explained the required agenda items for the annual meeting, including setting the next year's annual meeting date and presenting the financial report. The board discussed potential resolutions to change elected officials' salaries. Treasurer presented recommendations to streamline compensation by establishing annual salaries rather than per-meeting payments. The suggested increases were based on the number of meetings held during previous terms, particularly when multiple special meetings were necessary. The board discussed the benefits of simplifying the payment process while ensuring adequate compensation to attract future candidates. The board noted that current compensation amounts to approximately \$3.50 per resident per year for the chairman's services. Board also discussed the need for an agenda item on the

regular Board Meeting agenda to raise the wages for maintenance supervisor helpers.

- 6. Review and approve quote from Per Mar Security for the installation of carbon monoxide detectors at the Town Hall for \$1,090.** The board discussed the need for carbon monoxide detectors after recent furnace maintenance showed potential carbon monoxide concerns. The \$1,090 quote covers four detectors to be installed in the main meeting room, lobby, big room, and office area, integrated with the existing fire and safety system. A motion by Craig Nelson, seconded by Phil Durrant, to approve the installation of carbon monoxide detectors at the Town Hall for \$1,090 with Per Mar Security. Motion carried unanimously by voice vote.
- 7. Review the recommended resolution from the Towns Association regarding funding.** Clerk explained that the Wisconsin Towns Association requested all Townships to pass a resolution supporting comprehensive and sustainable transportation funding solutions. The resolution would be submitted to the Governor to demonstrate support. The board saw no issue with supporting increased funding for local roads. Clerk to include on agenda for next Board meeting for approval.
- 8. Continue discussion on providing brush and leaf collection (possibly other materials) at the Town Hall.** Phil reported continued challenges with the joint brush and leaf collection program involving the City and Townships. He noted that the city's representative failed to attend recent meetings. The Board decided to monitor potential changes after April elections when new committee assignments may occur.
- 9. Review of recent resident complaints, ongoing issues, and status updates from Town Board and staff. No official action required. (Road maintenance and signage, tree maintenance, land use and local ordinance violations, local ordinances/policy and procedure, permits, upcoming meetings, and important updates from Clerk, Treasurer, or Maintenance Supervisor).** Clerk reported that table repair for the meeting room would be completed March 5 & 6, requiring exclusive use of the meeting room during that time.

Phil discussed weight limit exemptions for tree service contractors working for Alliant Energy. The contractors will be staging from Lanark and working in the northwest portion of the township, primarily in ditches for power line maintenance.

Their trucks weigh 27,000 pounds loaded, and the work must be completed before April 15 due to oak wilt restrictions. The board agreed to allow the tree service work under their discretion, similar to existing exemptions for other utility contractors. Phil will communicate the township's expectations about appropriate road use and avoiding damage.

The board also discussed updating their weight limit permit ordinance to include automatic exemptions for public utility tree services working for Wisconsin Public Service, We Energies, and Alliant Energy.

**10. Consideration of items for future meeting agendas.** Discussion on the school district superintendent's presentation on March 16 (limited to 10 minutes with no Q&A during the meeting), and the visitor's bureau presentation in April.

**Adjournment:** A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 9:57am. Motion carried unanimously by voice vote.

**Submitted by,  
Anjela Hamm – Town Clerk**