

Farmington Town Board Meeting Minutes
Monday, March 23, 2026, at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov
Rescheduled from March 16, 2026

Call to Order: Meeting was called to order at 6:30pm. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Treasurer; Anjela Hamm, Clerk.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

Approve Minutes from February 16, 2026, Town Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the Minutes from February 16, 2026, Town Board Meeting. Motion carried unanimously by a voice vote.

Approve Minutes from March 3, 2026, Special Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to table the Minutes from March 3, 2026, Special Board Meeting. Motion carried unanimously by a voice vote.

Approve Financial Report: A motion by Craig Nelson, seconded by Phil Durrant, to table the Financial Report. Motion carried unanimously by a voice vote.

Committee Reports:

- **Kevin Will (Chair):**
 - **Chain O' Lakes Association:** Kevin attended the March 11, 2026, Chain Association Meeting. Nothing to report.
 - **Lake's District:** Nothing to Report.
 - **Covered Bridge Association:** Nothing to report.

- **Craig Nelson (Supervisor 1):**
 - **Waupaca Area Fire District:** Craig to attend the next fire district meeting on March 24, 2026.

- **Land and Water Conservation Committee:** Nothing to report.
- **Phil Durrant (Supervisor 2):**
 - **City Parks and Recreation:** Phil attended the March 5, 2026, Parks and Recreation meeting where they discussed the new addition at the rec center, grants, and fee structures.
 - **Waupaca Regional Recycling & Compost Commission:** Nothing to report.
- **Kathy Kasza (Treasurer):**
 - **Conventions and Visitors Bureau:** Kathy attended the March 3, 2026, Visitors Bureau meeting. The meeting included an educational session on room tax origins and uses. In April, the room tax commission plans to meet with the county about permit collection assistance. Strawberry Fest is being relocated back to Main Street. The chamber is looking for Mitch Swenson's replacement following his resignation. Spring tourism grants will be reviewed at the next meeting.
 - **Room Tax Commission:** Nothing to report.

Public Input: None.

New Business:

1. **Representative from the Waupaca School District to attend and provide information to residents regarding the April 7, 2026, Waupaca School District referendum (10 minutes). Q&A can take place after adjournment if needed.** Mark from the Waupaca School District detailed the operational referendum, emphasizing high quality, low spending, and lower taxes. Waupaca schools maintain high standards, with over half of students involved in extracurriculars, 30 courses offering college credits, and ample work-learning opportunities. Failure to pass the referendum would result in \$1.8 million budget cuts and affect 22 teachers.
2. **Review and approve Resolution No. 2026-2 Supporting a Comprehensive and Sustainable Transportation Funding Solution.** A motion by Craig Nelson, seconded by Phil Durrant, to approve Resolution No. 2026-2 Supporting a Comprehensive and Sustainable Transportation Funding Solution. Motion carried unanimously by a voice vote.
3. **Review and approve Resolution No. 2026-3 Appointment of Members to the Farmington Plan Commission.** Clerk explained that Allison Dunham was completing her one-year term on the Farmington Plan Commission and has agreed to serve another one-year term. A motion by Craig Nelson, seconded by Phil Durrant, to approve Resolution No. 2026-3 Appointment of Members to the Farmington Plan Commission. Motion carried unanimously by a voice vote.

4. **Review and approve Alcohol Beverage License Transfer Application for Wally World.** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Alcohol Beverage License Transfer Application for Wally World. Motion carried unanimously by a voice vote.

5. **Review and approve Tobacco License Application for Wally World.** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Tobacco License Application for Wally World. Motion carried unanimously by a voice vote.

6. **Discussion and action on whether the Clerk should coordinate with the Town Attorney to revise the Fireworks Ordinance to permit the sale of fireworks within the Township. Review current ordinance and notes.** Clerk provided research notes about the current fireworks ordinance and explained that an individual looking to purchase property wanted to include fireworks sales as part of the business, but the current Town ordinance flatly prohibits selling fireworks within the township. The property already has commercial zoning.

Clerk outlined the complexity of fireworks regulation, noting that the federal government regulates sellers, while local governments only issue permits for possession and use. The town's current \$500 permit fee is more geared toward fireworks shows, like on Round Lake, rather than casual use. State law requires buyers to have use or possession permits, which creates compliance challenges for retailers. The discussion revealed the regulatory complexity.

Board members discussed how other retailers handle this through customer permit applications at point of sale. Clerk had attempted to contact other municipalities for their ordinances as an example but had limited success.

Given the clerk's upcoming schedule and the complexity of the issue, Chair Kevin Will volunteered to take the lead on researching the matter and working with the town attorney to develop appropriate ordinance revisions.

A motion by Craig Nelson, seconded by Phil Durrant, for the chair to take the lead on researching fireworks ordinance revisions and working with the town attorney. Motion carried unanimously by a voice vote.

7. Operator License Applications received in Clerk's Office (informational).

Name	Place of Employment	Operator's License Number	Date of Approval
Avery Goulet	Indian Crossing Casino	OL-78-2025	2/19/2026

8. Land Use Permit Applications received from County Zoning (informational).

- a. Besaw – E1921 Nelson Rd – Dwelling with attached garage, patio, and covered front stoop. Accessory structure: detached garage.
- b. Smith – E2433 Lamplighter Ln – Accessory structure: patio with fire pit.
- c. Dinosaur Mountain LLC (Deer Haven Campground) – N3185 Butts Dr, Lot 39 – Shed.
- d. Chmielewski - N3043 White Pine Lane – Dwelling additions; replace two existing open decks and replace existing screen room with three seasons room.
- e. Much – E1868 Patricia St – Structural alteration to dwelling; egress window and window well. Accessory structures; firepit patio, paver patio, sand box, and gravel w/ steppingstone patio.

9. Intent to Cut Wood (informational).

- a. John Mason Logging LLC | Parcel #05-02-33-2
 - i. Log and pulp cutting.

10. Fire Number, Culvert, and Driveway Applications (informational). None.

11. Roads.

- a. **2026 Road Project Bid Awards.** Two separate project awards were presented. 2026 Roadway Improvements and 2026 Crack Sealing and Chip Seal Improvements. Ryan from REL Engineering was in attendance for possible questions.
 - i. REL recommended Faulks Brothers be awarded Parts A & B of the 2026 Roadway Improvement Project and Part C be awarded to Waupaca County. Both were the lowest bidders. A motion by Craig Nelson, seconded by Phil Durrant, to award the 2026 Roadway Improvement Project, parts A & B, to Faulks Brothers in the amount of \$108,355.60 and award part C to Waupaca County in the amount of \$5,000. Motion carried unanimously by a voice vote.
 - ii. REL recommended Parts A, B, and Alternate 1 of the 2026 Crack Sealing and Chip Seal Improvements be awarded to Fahrner Asphalt. They were the lowest bidder. A motion by Craig Nelson, seconded by Phil Durrant, to award the 2026 Crack Sealing and Chip Seal Improvements to Fahrner Asphalt in the amount of \$71,834. Motion carried unanimously by a voice vote.

12. Issues/Projects Discussion (30 minutes maximum, no action required). Clerk raised a matter regarding a resident wanting to install a gate at the end of his driveway. The County referred him back to the town because GIS mapping

shows the road right-of-way extending into his property. The resident was experiencing problems with people turning around in his driveway at what appears to be a cul-de-sac or dead end. The Clerk requested direction on how to handle this situation since the town doesn't typically issue permits for gates.

The board discussed ensuring any gate installation would be outside the town's right-of-way and that proper setbacks would need to be determined. Clerk to contact the resident for a sketch showing the proposed location and bring the matter back to the April meeting for formal consideration. No permit fee would be charged since this isn't a typical town permit process.

Phil confirmed he had received a call about a well inspection and sought direction on proceeding with the final inspection.

13. Correspondence to the Town – Review and discussion of recent letters, emails, and other communications received. None.

14. Bills. A motion by Craig Nelson, seconded by Phil Durrant, to table the bills until the April meeting. Motion carried unanimously by a voice vote.

Adjournment: A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 7:27pm. Motion carried unanimously by a voice vote.

**Submitted by,
Anjela Hamm – Town Clerk**