

Town of Farmington - Waupaca County
Annual Town Meeting of Electors
E913 Prairie View Lane
Tuesday, April 21, 2026, at 6:30pm
www.farmingtonwaup.gov

Call to Order

Open Meeting Statement: This meeting and all of the meetings of the Town Electors are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Electors Sign In

New Business:

1. Approve Minutes from April 15, 2025, Annual Town Meeting.
2. Set date for the 2027 Annual Town Meeting of Electors for Tuesday, April 20, 2027.
3. Presentation of the 2025 Financial Report and action pursuant to Wis. Stat. § 60.10.
4. Discussion and action on setting compensation of the elected town officials pursuant to Wis. Stat. § 60.10(1)(b).
5. Discussion and action on setting compensation of elected town officials pursuant to Wis. Stat. § 60.10(1)(g), specifically the Maintenance employee who is also on the Town Board.
6. Discussion on a funding support agreement with the public library. *No vote needed by electors, just discussion.*
7. Introduction and consideration of new business presented by electors within their statutory authority pursuant to Wis. Stat. §§ 60.10 and 60.11.

Adjournment

Posted April 13, 2026, at Farmington Town Hall
& Website www.farmingtonwaup.gov
Publish 4-16-2026

**If special accommodations are necessary, please contact the Town Clerk at 715-258-2779
for arrangements 24 hours prior to meeting.**

Annual Town of Electors Meeting Minutes
Town of Farmington, Waupaca County
E913 Prairie View Lane
April 15, 2025, at 6:30pm
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 6:32pm. Supervisor 1 Craig Nelson presided. The opening statement was given. Notices were properly published and posted.

Open Meeting Statement: This meeting and all of the meetings of this Town Electors are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Treasurer; Anjela Hamm, Clerk.

Town Electors Present:

- Richard Kasza - E724 Golke Rd
- Kathy Kasza - E724 Golke Rd
- Karen Borchert - E737 Sheridan Dr
- Steve Rawson - N3049 Crestwood Dr
- Phil Durrant - E1212 County Park Ln
- Craig Nelson - N4228 Morgan Dr
- Kevin Will - E2230 Meadow Dr

New Business:

- 1. Approve the minutes of April 16, 2024, Annual Meeting:** A motion by Phil Durrant (E1212 County Park Ln), seconded by Kevin Will (E2230 Meadow Valley Ct), to approve the minutes of the April 16, 2024, Annual Meeting. Motion carried by unanimous voice vote.
- 2. Approve Audit and Financial Report:** Kathy Kasza (Treasurer) stated there is no audit, not applicable to the Town. The financial report was attached to the agenda. Last year revenues were higher by \$35,819.00, but expenses were \$122,972.00 over budget. This had to do with the election expenses and additional road construction that went over budget. An extra \$100,000.00 in roads was spent than what was budgeted. This was mainly due to road flooding and the price of construction. \$37,153.00 was pulled out of the fund balance. This made our fund balance \$1,064,940.00 at the end of 2024. Of which \$312,000.00 is for the landfill and \$92,764.00 for water patrol (increased by \$18,462.00, for a total of \$111,226.00). The uncommitted fund balance at the end of 2024 was \$641,714.00. This year's budget plans to increase the fund

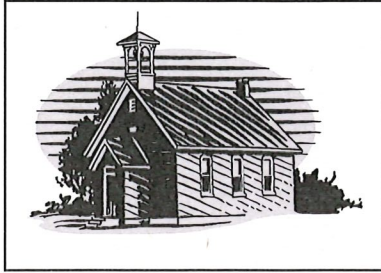
balance by \$167,000.00 to start building the fund back up again. Motion by Phil Durrant (E1212 County Park Ln), seconded by Richard Kasza (E724 Golke Rd), to approve the Financial Report. Motion carried by unanimous voice vote.

3. Any other business that may be legally brought up: The Board brought up how the following organizations should physically show up to the Board Meeting to request donations from Electors in person. The Town received their letters requesting donations, but no specific amount they were asking for. The Board is only allowed to allocate donation money at the Annual Electors Meetings. The Board explained how electors could still make a motion to donate if they choose.

- a. Resolution 4/15/25A(2025) Support Waupaca County Natural Resources Foundation and Resolution 4/15/25B(2025) Support Waupaca Public Library Foundation:** A motion by Steve Rawson (N3049 Crestwood Dr), seconded by Kevin Will (E2230 Meadow Valley Ct), to approve Resolutions 4/15/25A(2025) Support Waupaca County Natural Resources Foundation and 4/15/25A(2025) Support Waupaca Public Library Foundation for \$500.00 each. Motion carried by unanimous voice vote. 7 yes, 0 opposed, and 0 abstained.

Adjournment: A motion by Kevin Will (E2230 Meadow Valley Ct), seconded by Phil Durrant (E1212 County Park Ln), to adjourn at 6:42pm. Motion carried by unanimous voice vote.

**Respectfully submitted by,
Anjela Hamm
Town Clerk**



Town of Farmington – Waupaca County
E913 Prairie View Lane
Waupaca, WI 54981
715-258-2779
www.farmingtonwaup.gov

ELECTED OFFICIALS
SALARIES AND RESPONSIBILITIES

RECOMMENDATIONS:

Proposed Salaries:

Chair \$15,000 per year

Supervisor \$7,500 per year

Supervisor/Employee \$ 23.00 per hour/ max of \$ 15,000 per year

Eliminate per diem pay

Include mileage at the current Federal reimbursement rate

Training outside of the required Board of Review shall be reimbursed for mileage and \$75.00 per day

Responsibilities:

Chair and Supervisors

These include but are not limited to:

Two (2) monthly Board meetings

One (1) required Board of Review meeting

One (1) required Board of Review Training

Two (2) minimum assigned Committees

Voluntary attendance of Town Association meetings

All requirements as outlined in WI Statutes

Reasonable tasks as requested by the Town Clerk or Chairman including but not limited to road inspection and the placing of emergency road signage

Additional Chair responsibilities include:

Twenty-four (24) hour cell phone response

Supervision of Town staff; Clerk, Treasurer, Maintenance and Housekeeping

Oversight of Road projects

Liaison between Elected municipal officials

With the assistance of the Town Clerk, develop Policy and Procedures to implement required Town Responsibilities/Duties

Attendance of unassigned committees

Committees:

Chain Association

Lake District

Covered Bridge Association

Fire District

Planning Commission

Recycling

Park/ Recreation

Ambulance

**Town of Farmington – Waupaca County
Intergovernmental Agreement for Public Library Funding**

This Intergovernmental Agreement (“Agreement”) is made and entered into this **21st** day of **April 2026**, by and between:

Town of Farmington, Waupaca County, Wisconsin, a municipal corporation with its offices at E913 Prairie View Lane, Waupaca, WI 54981 (“Town”); and

Waupaca Area Public Library, a Wisconsin public library established under Wisconsin Statutes Chapter 43, with its principal address at 107 South Main Street, Waupaca, WI 54981 (“Library”).

Collectively referred to as “the Parties.”

RECITALS

WHEREAS, Wisconsin Statutes § 66.0301 authorizes local governmental units to enter into intergovernmental agreements for joint or cooperative action; and

WHEREAS, the circulation of electronic materials to Town of Farmington residents in 2025 totaled 4,333; and

WHEREAS, as of December 31, 2025, there were 1,357 library cards held by Town of Farmington residents; and

WHEREAS, Farmington residents recorded 19,827 total checkouts in 2025, including 1,700 Hoopla checkouts, for a total digital materials usage of 6,033 for the year.

WHEREAS, the Town recognizes the value of public library services to its residents and wishes to support such services through financial assistance; and

WHEREAS, the Library acknowledges receipt of such support and agrees to comply with the terms set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is for the Town to provide financial support to the Library for the benefit of Town residents and to set forth the terms under which such support shall be provided and administered.

2. FUNDING TERMS

- **2.1 Amount.** The Town agrees to donate the sum of \$_____ (the “Donation”) to the Library for the calendar year 2026.
 - **2.2 Payment.** The Donation shall be paid to the Library on or before December 31, 2026.
 - **2.3 Use of Funds.** The Library agrees to use the Donation for general library operations or programs that benefit residents of the Town of Farmington, including but not limited to:
 - ❖ New indoor & outdoor seating
 - ❖ Summer library program prize books for all ages
 - ❖ New library furnishings
 - ❖ Digitizing historic newspapers
 - ❖ Refreshing adult fiction and nonfiction collections
 - ❖ New babygarten toys
 - ❖ Additional eBooks and audiobooks
 - ❖ Adult programming
 - ❖ Teen room enhancements
 - ❖ Teen summer prize books
 - ❖ Video games for the library collections
 - ❖ Newspaper and magazine subscriptions
 - **2.4 Accounting.** The Library shall maintain records of how the Donation is spent and make those records available to the Town upon request.
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3. TERM

This Agreement shall commence on the date of execution and shall remain in effect through December 31, 2026, unless earlier terminated according to the terms below.

4. TERMINATION

Either Party may terminate this Agreement by providing 30 days' written notice to the other Party. In the event of termination, any unexpended funds shall be returned to the Town unless otherwise agreed in writing by both Parties.

5. RELATIONSHIP BETWEEN PARTIES

Nothing in this Agreement shall be construed to create a partnership, joint venture, or employment relationship between the Parties.

6. COMPLIANCE WITH LAW

Each Party shall perform its obligations under this Agreement in compliance with all applicable federal, state, and local laws, regulations, and ordinances.

7. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

8. ENTIRE AGREEMENT

This Agreement contains the entire understanding of the Parties and supersedes all prior discussions and agreements concerning the subject matter hereof.

9. SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

TOWN OF FARMINGTON

By: _____

Name: _____

Title: _____

Date: _____

Waupaca Area Public Library

By: _____

Name: _____

Title: _____

Date: _____