

**Farmington Town Board Meeting Agenda**  
**Monday, December 15, 2025, at 6:30pm**  
**E913 Prairie View Ln**  
[www.farmingtonwaup.gov](http://www.farmingtonwaup.gov)

**Call to Order**

**Pledge of Allegiance**

**Open Meeting Statement:** This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

**Roll Call**

**Approve Agenda**

**Approve Minutes from November 17, 2025, Public Hearing**

**Approve Minutes from November 17, 2025, Special Meeting of Electors**

**Approve Minutes from November 17, 2025, Town Board Meeting**

**Approve Minutes from December 2, 2025, Special Board Meeting**

**Approve Financial Report**

**Committee Reports:**

- **Kevin Will (Chair):**
  - Chain O' Lakes Association
  - Lake's District
  - Covered Bridge Association
- **Craig Nelson (Supervisor 1):**
  - Waupaca Area Fire District
  - Land and Water Conservation Committee
- **Phil Durrant (Supervisor 2):**
  - City Parks and Recreation
  - Waupaca Regional Recycling & Compost Commission
- **Kathy Kasza (Treasurer):**
  - Conventions and Visitors Bureau

**Public Input**

**New Business:**

1. Review and approve Resolution No. 12/15/25(2025) Establishing a Driveway Culvert Cost-Share Reimbursement Program.
2. Review and approve Policy #5.01 Driveway Culvert Cost-Share Reimbursement Program.
3. Review and approve the appointment of Election Inspectors for a two-year term, 2026 - 2027.
4. Plan Commission Recommendations.
  - a. Review and approve Conditional Use Permit for parcel #05-35-52-02 (N2883 Otter Dr), owned by Jennifer Sanger, for the purpose of tearing down the four existing cottages on the property and building one duplex.

5. Operator License Applications received in Clerk's Office (informational).
6. Land Use Permit Applications received from County Zoning (informational).
7. Intent to Cut Wood (informational).
8. Fire Number, Culvert, and Driveway Applications (informational).
9. Roads.
10. Issues/Projects Discussion (30 minutes maximum, no action required).
11. Correspondence to the Town – Review and discussion of recent letters, emails, and other communications received.
12. Bills.
13. **Closed Session pursuant to Wis. Stat. § 19.85(1)(c)** for the purpose of considering compensation aspects of the Town Clerk's employment, which includes review of insurance benefit options and employer contributions. Following the closed session, the Board will reconvene in open session to take any necessary action or continue with the agenda.
14. Following discussion in Closed Session, the Board may take action to approve the Town Clerk's insurance benefits and employer contributions.

#### **Adjournment**

**Posted December 8, 2025, at Farmington Town Hall  
& Website [www.farmingtonwaup.gov](http://www.farmingtonwaup.gov)  
Publish 12-11-2025**

The Town Board may conduct a roll call vote, a voice vote or otherwise decide to approve, reject, table or modify any item on this agenda.  
If special accommodations are necessary, please contact the Town Clerk at 715-258-2779 to make arrangements 24 hours prior to the meeting.