

Farmington Town Board Meeting Minutes
Monday, September 15, 2025, at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 6:40pm. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Anjela Hamm, Clerk; Kathy Kasza, Treasurer.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

Approve Minutes from August 18, 2025, Town Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of August 18, 2025, Town Board Meeting. Motion carried unanimously by a voice vote.

Approve Minutes from September 2, 2025, Special Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of September 2, 2025, Special Board Meeting. Motion carried unanimously by a voice vote.

Approve Financial Report: A motion by Craig Nelson, seconded by Phil Durrant, to approve the Financial Report, subject to audit. Motion carried unanimously by a voice vote.

- Treasurer mentioned that the reimbursement from the state for the King Road project is expected to take an additional 3–4 months, per the state.

Committee Reports:

- **Kevin Will (Chair):**
 - **Chain O' Lakes Association:** Nothing to report.
 - **Lake's District:** Nothing to report.
 - **Covered Bridge Association:** Nothing to report.
- **Additional meeting:** Kevin reported that he attended the Gold Cross Semi-Annual Meeting last week. He shared budgeting information, noting

that Gold Cross will be sending a final report to include in the Town's budget. He also reported that an additional ambulance is now available in Waupaca and that Gold Cross offers free first responder courses. The cost to provide ambulance services for the Township is approximately \$60,000 per year.

- Kevin also noted that he will be attending the Waupaca County Processing & Transfer Facility meeting in Manawa next week.

Craig Nelson (Supervisor 1):

- **Waupaca Area Fire District:** Craig will be attending the next fire district meeting on September 23, 2025.
- **Land and Water Conservation Committee:** Nothing to report.

- **Phil Durrant (Supervisor 2):**

- **City Parks and Recreation:** Phil attended the City Parks and Recreation meeting on September 4, 2025. He reported that the township fee for 2025 was \$17.40 per capita. For 2026, the fee will be \$17.96 per capita after applying a 3.2% cost of living adjustment, which would align with the Town's 2026 budget. He also reported that youth baseball and softball groups are interested in donating toward Swan Park maintenance. No decision has been made to accept the donation yet.
- **Waupaca Regional Recycling & Compost Commission:** Phil attended the Recycling & Compost meeting on September 15, 2025. The City of Waupaca representative did not attend, which affected the vote on funding. Instead of the originally proposed \$1.50 and \$2.00 rates, the fee will be \$1.60 per capita for all five entities (four townships and the City of Waupaca) using the facility. This will add approximately \$5,400 to the Town's budget. The current fund balance for the recycling center is \$12,800; by this time next year, it is projected to be \$7,300.
 - The Board discussed that townships are required to provide an 18-month notice to withdraw from the Commission.

- **Kathy Kasza (Treasurer):**

- **Conventions and Visitors Bureau:** Kathy reported that she will be attending the Conventions and Visitors meeting next week. She also noted that a room tax meeting is being scheduled in October with the three municipalities that collect room tax and the Conventions Bureau. At the Room Tax meeting, they intend to review the process of collecting room tax permit fees with the County Health Department, with the goal of having the room tax permit fees collected during the inspections by their department.

Public Input:

- **Amy Hopfensperger (N2624 Chad Ct):** Amy expressed her concerns regarding the deer population in her Heritage Hills neighborhood. She noted damage to landscaping, deer consuming artificial plants, and deer frequently entering the roadway. Provided the Board with several photographs. Noted her previous efforts to implement an urban hunt in the neighborhood to control the deer population; however, the plan was unsuccessful due to opposition from a few residents.
- **Jeff Muller (N2620 Melody Ln):** Jeff shared similar concerns regarding the deer population in Heritage Hills. It was noted that some residents had put out feeders for the deer, which the DNR addressed after several attempts, as this is not allowed. Emphasized the need for a controlled hunt to manage the population.
- **Mike Hopfensperger (N2624 Chad Ct):** Mike expressed similar concerns, emphasizing the damage to gardens and landscaping. He noted that some residents have had to build fences to keep deer out, though these measures only provide limited protection.
- **Linda Stolenberg (N1841 Meldoy Ln):** Linda explained that she and her husband have lived in the neighborhood since 1986. Stated that the deer population has worsened, noting that this is the most severe it has been. Expressed concerns about the potential spread of Lyme disease and reported seeing young male deer in the area, raising concerns about the ongoing breeding.
- **Jim Stolenberg (N1841 Melody Ln):** Jim noted that the deer are becoming accustomed to human interaction and are rarely spooked away. Also noted the deer are very skinny.
- **Joy Neuville (E1846 Melody Ln):** Joy expressed similar concerns regarding the health and population of the deer.
- **Jane Murray (N2612 Melody Ln):** Jane expressed similar concerns about the deer, outlining some preventative measures she has tried and her plans to build a fence.
- **Sara Knapp (N2559 Melody Ln):** Sara expressed similar concerns about the deer population, noting that she has observed as many as 20 deer at a time while walking.
- **Elizabeth Krcmar (E1817 Melody Ln):** Elizabeth expressed similar concerns about the deer population and proposed a solution she had discussed with the DNR: a controlled hunt or using a trained sharpshooter to reduce the herd.

Old Business: None.

New Business:

- 1. Review and approve Resident Request Policy #4.01.** Board reviewed and discussed the policy. A motion by Craig Nelson, seconded by Phil Durrant, to approve Resident Request Policy #4.01. Motion carried unanimously by a voice vote.
- 2. Review and approve the City Parks and Recreation MOU for Youth Recreation Funding effective 1-1-2026.** Board reviewed and discussed the MOU. A motion by Craig Nelson, seconded by Phil Durrant, to approve the Parks and Recreation MOU for 2026. Motion carried unanimously by a voice vote.
- 3. Review and approve Right of Way Permission Request from the Scandinavia Vikings Snowmobile Club.** Board reviewed and discussed the request. Board agreed to keep this as an annual agenda item in case there are changes to their request. A motion by Craig Nelson, seconded by Phil Durrant, to approve the right of way request for the Scandinavia Vikings Snowmobile Club. Motion carried unanimously by a voice vote.
- 4. Discussion on deer population concerns in the Heritage Hills/King Road area and review of relevant information from the DNR and other sources on deer management.** Board reviewed and discussed the information on grants and DNR rules, regulations, and involvement. The Clerk explained information provided in the packet on what is already available to property owners for hunting.
 - a. Review of signatures received from residents in the area in support of fixing the deer population issue by means of hunting.** The Board reviewed signatures from residents requesting action on the deer population and discussed the urban deer hunt that the City of Waupaca held, including its pros and cons. Kathy, who previously worked with the city, provided input on the process for obtaining a permit. The Board considered how many deer would need to be removed and agreed on next steps: schedule a meeting with the DNR within the next few weeks to explore options, then review the plan with the town's attorney to assess any liability, with the goal of taking some sort of action this year, if possible.
- 5. Continue 2026 budget process and set a timeline for budget approval and associated public hearings/meetings. (public hearing notice posted 15 days prior).** Treasurer explained: to approve the budget at the November 17th Board Meeting, the preliminary budget must be published in the October 30th Waupaca County Post (submitted for publishing by Monday, October 27th). The preliminary budget must be ready before October 27th. The October 7th Special Board Meeting will include a budget workshop, and in the meantime, the Town

will continue gathering the remaining numbers. Have the preliminary budget ready for review at the October 20th Board Meeting. On November 17th, a public hearing will be held prior to the Monthly Board Meeting. Once the hearing is complete, a Special Meeting of Electors must be held to adopt the tax levy. The public hearing, Electors Meeting, and Monthly Board Meeting will all take place on November 17th, 2025. Currently, the tax levy is expected to increase only slightly. However, the Fire District may exceed that amount, and if so, we will need to have a resolution approved at said Electors Meeting.

6. Alcohol Beverage Applications. None.

7. Operator License Applications received in Clerk's Office (informational).
None.

8. Land Use Permit Applications received from County Zoning (informational).

- Tolliver/Grays – E1750 River Wood Dr – Minor home occupation (home bakery).
- Hollman – N2909 Smith Ln – Dwelling with attached garage, covered patio, covered porch, balcony, and home office for minor home occupation.
- Beaver – E1330 County Rd Q – Alteration to dwelling, egress window and window well.

9. Intent to Cut Wood (informational). None.

10. Fire Number, Culvert, and Driveway Applications (informational).

- Walburn Fire Number Permit: #05-36-53-16 | King Rd
- Walburn Driveway Permit: #05-36-53-16 | King Rd
- Armentano Driveway Permit: #05-25-33-4 | N2955 Pryse Dr *(after changes were complete)*

11. Roads. Discussion on current road projects, specifically potholes being patched.

- a. Road tour update from the Board for potential 2026 road projects.** The Board discussed the need for Larson Rd and Pryce Rd to be worked on. Both of those roads would be expensive. Larson will qualify for the STP federal grant, Pryce does not. Kathy will be submitting that grant application next month (2026-2031 grant period). Pryce will most likely qualify for the LRIP grant through the County. Board should highlight at the October 7th meeting potential road work for 2026 to help create the budget, also need an idea for the next 3 years of road work plans. Board also discussed whether Larson Rd would qualify for ARIP (agriculture grant) – looking into with REL.

- b. Review and discuss Riverwood Drive roadwork plans and take necessary action.** The Board reviewed the quote received from Faulks Brother for Riverwood Drive, which came in at about \$60,000-\$65,000, which the Board was not expecting. The Board cannot take immediate action on this due to the price being over \$25,000. Board discussed major concerns, which is the culvert at E1518 Riverwood Dr. Board also emphasized that this area is perpetual wetlands, which must be kept in mind. Clerk to reach out to REL to confirm the quote is accurate and get a new quote just to address certain issues for now.

12. Issues/Projects Discussion (30 minutes maximum, no action required). The Board discussed erosion mitigation for the driveway at the end of Pleasant Park Lane. Although initially waiting for construction to be completed, they agreed it may be best to proceed sooner and have their work align with the road vs. other way around. Clerk to send a letter to property owner explaining the situation.

13. Correspondence to the Town – Review and discussion of recent letters, emails, and other communications received.

- a. Update on King Rd speed limit change concern.** Clerk provided an update on communications with attorney regarding the speed limit change concern and concluded that the report used to justify the change was acceptable.
- b. Letter sent to Dayton for boundary agreement on Snug Harbor.** The Clerk explained that a written response from the Town of Dayton is needed regarding their decision on the boundary agreement and that the Town is awaiting their reply. If Dayton is not in agreement, property owners next step is the Department of Administration for mediation.

14. Bills. A motion by Craig Nelson, seconded by Phil Durrant, to pay the bills. Motion carried unanimously by a voice vote.

Adjournment: A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 8:10pm. Motion carried unanimously by a voice vote.

**Respectfully submitted by,
Anjela Hamm – Town Clerk**