

Farmington Town Board Meeting Minutes
Monday, June 16, 2025, at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 6:34pm. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Anjela Hamm, Clerk; Kathy Kasza, Treasurer.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried unanimously by a voice vote.

Approve Minutes of May 19, 2025, Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of May 19, 2025, Board Meeting. Motion carried unanimously by a voice vote.

Approve Minutes of June 4, 2025, Special Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of June 4, 2025, Special Board Meeting. Motion carried unanimously by a voice vote.

Approve Financial Report: A motion by Craig Nelson, seconded by Phil Durrant, to approve the Financial Report subject to audit. Motion carried unanimously by a voice vote.

Committee Reports:

- **Kevin Will (Chair):**
 - **Chain O' Lakes Association:** Kevin reported he will be attending the upcoming Lakes Association Annual Meeting June 21, 2025.
 - **Waupaca Chain O' Lakes District:** Nothing to report.
 - **Covered Bridge Association:** Nothing to report.

- **Craig Nelson (Supervisor 1):**
 - **Waupaca Area Fire District:** Craig reported 142 calls year to date as of June 10, 2025. There have been no structure fires.
 - **Land and Water Conservation Committee:** Nothing to report.
- **Phil Durrant (Supervisor 2):**
 - **City Parks and Recreation:** Phil reported there was no City Parks and Recreation meeting. Also reported on communication received from City Parks and Recreation to set up a meeting to discuss the Youth Program Fund. Phil scheduled this meeting for July 7th at 1:00pm (at the Courthouse) and requested Kathy (Treasurer) to be present with him in case financials are discussed.
 - **Waupaca Regional Recycling & Compost Commission:** Phil reminded the Board of his request for all members to attend the upcoming Recycling Commission meeting, scheduled for July 14th at 4:00pm, where potential solutions to the current financial challenges will be discussed. This will require a quorum notice to be posted by the Clerk.
- **Kathy Kasza (Treasurer):**
 - **Conventions and Visitors Bureau:** Kathy reported that there was no formal meeting this month, as the group meets quarterly. However, there was an update regarding the grant for a Fly-In event. The grant was adjusted to assist with transportation costs for flight groups staying at the airport who need rides to local hotels. Victory Church will now provide this transportation, for donations. The group requested their grant be revised to help cover this cost. The Township typically does not have a direct role in this, aside from funds through Room Tax Permits.

Public Input:

- **William Belke (E1081 Whispering Pines Rd):**
 - Resident inquired about a “No Parking” sign that remains posted near his property. The Board acknowledged the sign and confirmed that Maintenance (Phil) would address its removal.
 - Resident also asked about the use of Room Tax funds received by the Town and suggested that the money could be used to promote tourism within the Township. Kathy explained that, per Wisconsin Statutes, 70% of collected Room Tax revenue is allocated to the Waupaca Convention and Visitors Bureau, and the Town retains 30%. In previous years, the Board chose to reserve these funds in case another water

patrol boat was needed for the lakes. However, the Sheriff's Department has since assumed responsibility for providing water patrol boats, and the Town donated its boats to the department. The current Board has not designated a different use for the reserved funds, which currently total \$92,000. Resident inquired what the plan is for these funds moving forward. The Chair stated that he will discuss the matter further with the Treasurer to explore potential uses.

- Kathy recommended that the Board consider amending the ordinance that restricts how these funds can be used.

Old Business:

1. **Approve Minutes of May 13, 2025, Special Board Meeting.** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Minutes of May 13, 2025, Special Board Meeting. Motion carried unanimously by a voice vote.

New Business:

1. **Approve and Adopt Updated Emergency Response Plan for the Town of Farmington.** A motion by Craig Nelson, seconded by Phil Durrant, to approve and adopt the updated Emergency Response Plan for the Town of Farmington. Motion carried unanimously by a voice vote.
2. **Approve the Alcohol Beverage License Renewal Applications for the July 1, 2025 – June 30, 2026, licensing period.** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Alcohol Beverage Licenses Applications for the July 1, 2025 – June 30, 2026, licensing period. Licenses Approved:

➤ **Class "B" Beer and "Class B" Liquor Licenses:**

- **Little Black Dog Designs, LLC (DBA) 81 Market**
 - N2728 County Rd QQ Waupaca, WI 54981
 - Premise: Building on property at 81 Market, deck, yard, shed, chain-link yard, porch, shed, and building.
- **Chain O'Lakes Adventure, LLC (DBA) Chain O' Lakes Bar & Grill**
 - N2598 County Rd QQ Waupaca, WI 54981
 - Premise: Outside bar, inside bar, liquor room downstairs, restaurant dining area, parking lot, outside dining area.
- **Clear Water Harbor, Inc (DBA) Clear Water Harbor**
 - N2757 County Rd QQ Waupaca, WI 54981
 - Premise: Boathouse, storage sheds, Chief of Waupaca, Lady of the Lakes, parking lot, picnic area, outdoor and indoor seating/bar, boat docks/slips.
- **ICC Events, LLC (DBA) Indian Crossings Casino**
 - E1171 County Rd Q Waupaca, WI 54981
 - Premise: ICC Building and to include boat docks, beer garden, patio, picnic area, boat slips, tiki bar "Brown House" storage in northeast corner & upstairs in

southwest corner of dance hall, main cooler on east side of building connected to kitchen, bathrooms, parking lot for events – 100ft or less from the front door, and temporary bars on premises.

- **Mark's Sheridan Country Club, LLC (DBA) Mark's Sheridan Country Club, LLC**
 - E755 Sheridan Dr Waupaca, WI 54981
 - Premise: Inside 24x24 building, bar, bathrooms, coolers and deck.
- **Magdalene's, Inc (DBA) El Poblano Mexican American Grill**
 - N2717 County Rd QQ Waupaca, WI 54981
 - Premise: Inside the 8,600 sq ft building, 2 dining rooms, office, basement, coolers, bathrooms, bar, picnic area and parking lots.
- **RCS Associates, LLC (DBA) Wally World**
 - N2708 County Rd QQ
 - Premise: Bar, decks, liquor room, horse-shoe pits, bathrooms, backyard picnic area and basement.
- **Wheelhouse, Inc (DBA) The Wheelhouse Restaurant**
 - E1209 County Hwy Q Waupaca, WI 54981
 - Premise: Restaurant, building, bar, kitchen, dining rooms, bathrooms, deck/bar, basement, parking lot, and scoopers building.

➤ **"Class A" Liquor Licenses:**

- **Christine's Boutique, LLC (DBA) Christine's Boutique, LLC**
 - N2727 Park Lane Dr Waupaca, WI 54981
 - Premise: Retail boutique and storage in the basement.
- **Barnwood Farms Waupaca, LLC (DBA) Barnwood Farms Flower & Keepsake Co.**
 - N2745 County Rd QQ Waupaca, WI 54981
 - Premise: Retail store building located on property.

➤ **Class "B" Beer and "Class C" Liquor (wine only) Licenses:**

- **Shih Hsiung Chu, Inc (DBA) Chef Chu's Chinese Cuisine**
 - N2834 County Rd QQ Waupaca, WI 54981
 - Premise: Restaurant building, 2 bathrooms, refrigerator for storage.
- **Comma Café, LLC (DBA) Comma Café**
 - N2729 County Rd QQ Waupaca, WI 54981
 - Premise: Inside dining room, outside patio deck, and patio garden seating, kitchen area and additional storage in basement.
- **Klinger's Real Barbeque (DBA) KRBs - Klinger's Real Barbeque**
 - N2826 County Rd QQ Waupaca, WI 54981
 - Premise: Inside dining room, outside patio area, coolers, bar, kitchen, storage areas, and parking lot.

3. Operator License applications received in Clerk's Office (informational).

There were 27 operators' licenses approved in the clerk's office:

- Cameron Carlson, Chain O' Lakes Bar & Grill, OL-17-2025, 5/20/2025
- Seth Burgett, Chain O' Lakes Bar & Grill, OL-18-2025, 5/20/2025
- Daniel Haboush, Chain O' Lakes Bar & Grill, OL-19-2025, 5/20/2025

- Rebecca Kaiser, 81 Market, OL-20-2025, 5/21/2025
- Kenneth Sasse, 81 Market, OL-21-2025, 5/22/2025
- Douglas Ziebarth, Comma Café, OL-22-2025, 5/22/2025
- Christine Faulks, N/A, OL-23-2025, 5/23/2025
- Kaleb Schulist, Clear Water Harbor, OL-24-2025, 5/28/2025
- Clair Jacquet, Wheelhouse Restaurant, OL-25-2025, 5/28/2025
- Stephanie Banner, Comma Café, OL-26-2025, 5/30/2025
- Molly Burns, Wheelhouse Restaurant, OL-27-2025, 6/2/2025
- Emily Conroy, Wheelhouse Restaurant, OL-28-2025, 6/2/2025
- Morgan McCann, Wheelhouse Restaurant, OL-29-2025, 6/2/2025
- Blake Stecker, Wheelhouse Restaurant, OL-30-2025, 6/2/2025
- Analeese Krueger, Wheelhouse Restaurant, OL-31-2025, 6/2/2025
- Bailey Scott, Wheelhouse Restaurant, OL-32-2025, 6/4/2025
- Wacey Garton, Wheelhouse Restaurant, OL-33-2025, 6/4/2025
- Joshua Dunaj, Chain O' Lakes Bar & Grill, OL-34-2025, 6/5/2025
- Jazmine Berger, Chain O' Lakes Bar & Grill, OL-35-2025, 6/6/2025
- Madeline Wallace, Indian Crossing Casino, OL-36-2025, 6/9/2025
- Amy Heiman, Indian Crossing Casino, OL-37-2025, 6/10/2025
- Brett Strohmusch, Indian Crossing Casino, OL-38-2025, 6/9/2025
- Alexandria Behringer, Wheelhouse Restaurant, OL-39-2025, 6/10/2025
- Hunter Nollenberg, Wheelhouse Restaurant, OL-40-2025, 6/10/2025
- David Folan, Wheelhouse Restaurant, OL-41-2025, 6/10/2025
- Jatory Walker, Indian Crossing Casino, OL-42-2025, 6/10/2025
- Avita Cole, Indian Crossing Casino, OL-43-2025, 6/10/2025

4. Land Use Permit applications received from County Zoning (informational).

- Trinrud – E1597 Haase Rd – Accessory structure: gazebo.
- Golke (Verizon) – E2045 Westgate Acres Rd – Tower upgrades; antennae swap, RRHA, and cabling.
- Reynolds Living Trust – N2907 Highland Ln – Dwelling with attached garage, covered porch, screen room, and A/C generator pads. Accessory structures: driveway, two sidewalks, and two retaining walls.
- Lorimer – E1912 State Rd 54 - Accessory structure prior to principal dwelling: one shipping container.
- Gibbs – E1524 Murray Lane – Structural alteration to accessory structure; enlarge overhead garage door.
- Dake – E2426 Holmes Rd – Addition to accessory structure (detached garage).
- Sorensen – E2035 King Rd – Additions to dwelling: storage, roof over deck, and partial walls over patio.

5. Intent to Cut Wood (informational). None.

6. Fire Number, Culvert, and Driveway Applications (informational).

- **Nelson Driveway Permit:** N3043 Crestwood Dr - #05-26-70-23
- **Smith Driveway Permit:** E880 Tomahawk Trail - #05-32-71-33
- **Smith Fire Number Permit:** E880 Tomahawk Trail - #05-32-71-33

7. Roads (informational).

- The Board discussed ongoing issues related to Spectrum's Fiber Optic Cabling Utility Work within the Town's Right-of-Way. Several areas have not been properly restored, and there have been multiple complaints about blocked driveways and other disturbances. The Board discussed possibly implementing a bonding requirement for future utility work on Town roads to ensure proper restoration and adherence to Town policy.
- It was also noted that Fahrner Asphalt completed crack sealing work on Woodridge and Tomahawk Trail.
- Road Project Bid Openings are scheduled for June 27, 2025, at 10:00am via a Microsoft Teams Meeting.
- Additionally, the Board reviewed two separate complaints from residents on Crestwood Drive and N. West Gate Acres Road concerning potholes. The Clerk requested a more defined timeline for when patch work will be completed. While the Board has not yet met with the contractor, they will provide the Clerk with an update once that meeting takes place.

8. Issues/Projects Discussion (30 minutes maximum, no action required). The Board discussed the Hwy 54 road work happening soon and how they have not informed the Town when that will begin. Clerk will try and find contact information to provide to the Board on that.

9. Correspondence to the Town – Review and discussion of recent letters, emails, and other communications received.

- Chair reported on a concern brought to the Clerk by a resident regarding possible disturbance of Native American Burial Mounds. The matter has been referred to the State, as they are responsible for overseeing protected lands in Wisconsin.
- The Board discussed the Town's animal ordinance, suggesting it should be removed to allow the Sheriff's Office to assist residents with stray animals. The Clerk will review the ordinance and begin the process of its removal.

- The Chair also noted he received several calls regarding wave/wake boats. He informed those calling of the current restriction under the Town ordinance. Chair said to the Board that enforcement should maybe fall under the jurisdiction of the DNR and wants to bring this up at the next Chain Association Meeting.
- The Chair received additional calls about fallen trees and emphasized the importance of proactively removing dead trees before they become a safety issue.
- The Board discussed the process for granting permission to install a sprinkler system under Rainbow Drive as part of the ongoing road projects
- Lastly, the Clerk reported a thank-you card was received from the Friends of Hartman Creek, expressing appreciation for the donation made at the Annual Electors Meeting.

10. Presentation of the Chain Skiers new video “[Clean Boats = Clean Waters](#)” to raise awareness and protection of the Chain O’ Lakes from invasive species.
Video was sponsored by the Lakes District.

11. Bills. A motion by Craig Nelson, seconded by Phil Durrant, to pay the bills.
Motion carried unanimously by a voice vote.

Adjournment. A motion by Phil Durrant, seconded by Craig Nelson, to adjourn the meeting at 7:30pm. Motion carried unanimously by a voice vote.

Respectfully submitted,
Anjela Hamm - Town Clerk