

Farmington Town Board Meeting Minutes
Tuesday, April 15, 2025
Immediately following the Annual Electors Meeting at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 6:48pm. Chair Kevin Will presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Kevin Will, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Treasurer; Anjela Hamm, Clerk.

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes of March 17, 2025: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of the Regular Board Meeting from March 17, 2025. Motion carried by unanimous voice vote.

Approve Minutes of April 9, 2025, Special Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of the Special Board Meeting from April 9, 2025. Motion carried by unanimous voice vote.

Approve Minutes of April 11, 2025, Special Board Meetings: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of the Special Board Meeting from April 11, 2025. Motion carried by unanimous voice vote.

Approve Financial Reports from March 17, 2025, and April 15, 2025: A motion by Craig Nelson, seconded by Phil Durrant, to approve the Financial Reports from March 17, 2025, and April 15, 2025, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

- Parks and Recreation - Phil Durrant attended. The contribution for seniors will be \$25.00. Kayak rentals will be moved from the boat launch area to the beach.
- Phil Durrant reported he spoke with Mary Trice, Chair of the Waupaca Regional Recycling & Compost Commission. A meeting is scheduled for May 19, 2025, to set a date for discussion on the potential withdrawal of funding for the recycling center at Shadow Lake. At the May 20, 2025, meeting, a special meeting will be scheduled to ensure all board members can attend. The potential funding withdrawal would impact the operations at the Shadow Lake Recycling Center.

Public Input: Jeremy Schoenike, Register of Deeds for Waupaca County, was present

to provide updates and information to residents. He discussed the Waupaca County Property Watch system, a free service available to the public that helps deter fraud. One common scam involves individuals calling his office claiming to have purchased a home in Waupaca. Jeremy's first step in these cases is to contact the actual property owner to confirm whether the property is even for sale. Residents can sign up for Property Watch on the Waupaca County website under the Register of Deeds section. Enrollment requires only an email address and a phone capable of receiving text messages. If any documents are filed under your name, you will be automatically notified.

Jeremy also provided an update on the ongoing Waupaca County Courthouse renovations, including the temporary location of their office, which remains open during regular business hours.

Additionally, he spoke about the Century Farm Program, which honors farms that have been continuously owned by a single family for one hundred years or more. The Register of Deeds office is available to assist applicants in locating historical records needed for the application. The Wisconsin State Fair does the recognition, and the application is fairly short for those interested.

Old Business: None.

New Business:

1. Set 2026 Annual Meeting date for the 3rd Tuesday in April - April 21, 2026.

Motion by Craig Nelson, seconded by Phil Durrant, to set the 2026 Annual Meeting date for the 3rd Tuesday in April - April 21, 2026, on the exception we also have our April Regular Board Meeting the same day. Motion carried by unanimous voice vote.

2. Any item from the Annual Meeting that needs Town Board approval based on the elector's recommendations.

Motion by Craig Nelson, seconded by Phil Durrant, to accept and approve the resolutions 4/15/25A(2025) Support Waupaca County Natural Resources Foundation and 4/15/25A(2025) Support Waupaca Public Library Foundation for \$500.00 each. Motion carried by unanimous voice vote.

3. Board member appointment to committees by Chair.

- **Kevin Will (Chair):**

- Chain O' Lakes Association
- Chain O' Lakes District
- Covered Bridge Association
- Alternate to the Fire District for Craig

- **Craig Nelson (Supervisor 1):**

- Fire District

- Land & Water Conservation
- Alternate for Phil's 2 committees
- **Phil Durrant (Supervisor 2):**
 - City Parks and Recreation
 - Waupaca Regional Recycling & Compost Commission
- **Kathy Kasza (Treasurer):**
 - Conventions and Visitors Bureau

4. Plan Commission's recommendation from their April 2, 2025, meeting. There was nothing to report from the April 2nd, 2025, Plan Commission meeting. The Board clarified Craig Nelson (Supervisor 1) will still attend those meetings moving forward.

5. Liquor and operator license application(s) received in Clerk's Office – informational.

- **Approved Operator Licenses:**
 - Warren Carlson – Indian Crossing Casino
 - Wacey Garton – Chain O' Lakes Bar and Grill
- **Liquor Licenses:** None.

6. Land Use Permit application(s) received from County Zoning - informational.

- Land Use Permit Applications:
- Castillo – E1724 Garfield Ln – Accessory Structure: Shed.
- Perry (3 Zins, LLC) – E1065 Whispering Pines Rd – Accessory Structures: Detached garage with service door pad, driveway, sidewalk (detached garage to house), and A/C pad.
- Anderson – N3699 Anderson Rd – Addition to accessory structure, existing shed addition.
- Smith – E1754 Otter Channel Dr – Single family dwelling with attached garage with apron, covered porch, service door pad, rear side stairs, front sidewalk, A/C, and driveway modifications.
- Althoff – N2664 Pleasant Park Ln – Reconstruct and vertically/laterally expand dwelling with attached garage, screen porch, and reconstructed deck (add stairs). Egress window well, front walkway from driveway, shoreline walkways, reconstruction of retaining walls, driveway improvements and A/C pad.
- Everts – E1530 Murray Ln – Addition/Alteration to dwelling – 2 story deck, fill in crawl space, and replace exterior doorway with brick wall.
- Becker – E1434 Grandview Rd - Dwelling addition (landing and stairs). Structural alteration, change window size.

- Brown – N2601 Melody Ln - Accessory structure, outbuilding.
- 2019 Smith Silver Trust – N2629 Pleasant Park Ln – Accessory structures: 2 masonry columns with gate and dry stream bed erosion control swale.
- Krueger – E1906 State Rd 54 – Accessory structure to dwelling, a shed.
- Chain Exploration Center – N3160 Silver Lake Dr – Accessory structure, pavilion.
- Wisconsin Food Hub Coop (Turner) – E502 State Rd 54 – Commercial building addition to include a cooler/freezer and additional dry storage.
- Bauer – E1285 Larson Rd - Dwelling with attached garage, 2 covered decks (east/west), 1 open deck (southwest), entry porch (north), and lower patio (east).
- Weeks – N2748 Rainbow Dr – Addition to dwelling, deck. Modification of accessory structures: walkout patio and walkway.

7. Intent to Cut Wood Products – informational.

- John Mason Logging, LLC – Pulp cutting at parcel #05-19-22.

8. Driveway/Culvert/Fire Number Permits - informational.

- Castillo – E1724 Garfield Ln – Culvert permit.
- Glodoski – Covered Bridge Rd (no fire number yet) – Driveway permit.

9. Roads – informational. The Board held a Special Board meeting April 11th, 2025, to discuss road maintenance plans with REL. The Board is waiting for the proposals to send out for bidding.

10. Issues/Projects Discussion (30 minutes maximum) - No Action Required. The Board noted that election-related costs have been among the Township's largest expenses. Elections expenses do not get reimbursed, the Town is responsible. Additionally, in 2025, \$104,000.00 was spent on snow plowing services with Faulks Brothers.

11. Communications and Recommendations of the Chair. None.

12. Bills. Motion by Craig Nelson, seconded by Phil Durrant, to pay the bills. Motion carried by unanimous voice.

Adjournment: Motion by Phil Durrant, seconded by Craig Nelson, to adjourn at 6:58pm. Motion carried by unanimous voice vote.

Submitted by: Anjela Hamm, Town Clerk