

Farmington Town Board Meeting Minutes
Monday, March 17, 2025, at 6:30pm
E913 Prairie View Ln
www.farmingtonwaup.gov

Call to Order: Meeting was called to order at 6:30pm. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Open Meeting Statement: This meeting and all of the meetings of this Town Board are open to the public. Proper notice has been posted and given to the press, in accordance with Wisconsin Statutes, so the citizens may be aware of the time, place and agenda of this meeting.

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Treasurer; Anjela Hamm, Clerk

Approve Agenda: A motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes of February 17, 2025: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of the Regular Board Meeting of February 17, 2025. Motion carried by unanimous voice vote.

Approve Minutes of March 12, 2025, Special Board Meeting: A motion by Craig Nelson, seconded by Phil Durrant, to approve the minutes of the Special Board Meeting of January 15, 2025. Motion carried by unanimous voice vote.

Approve Financial Report: The Treasurer asked to table this until the next Board Meeting, as the report was not available at the time of this meeting.

Committee Reports:

- Caroline Murphy (Chair) – Attended Waupaca County Planning & Zoning meeting at the fairgrounds for ordinance change proposals.
- Craig Nelson (Supervisor I) – At the Wisconsin Towns Association meeting, the sheriff addressed all townships regarding the issue of stray dogs. He clarified who is responsible for retrieving stray dogs when residents find them. It was concluded that the Chairperson is responsible for collecting the stray dogs, with the sheriff's department available to assist if necessary.
- Phil Durrant (Supervisor II) – Attended the Parks & Rec meeting, where they discussed plans for an addition to the "blue gym" at the Rec Center to accommodate a pickleball court. They also talked about building additional meeting rooms. The board is fully supporting this addition, but looking into making sure Farmington doesn't have to cover part of the bill.

Public Input: No public input.

Old Business: No old business.

New Business:

- 1. Resolution 3/17/25A(2025) Appointment of Commissioner #2 to Chain O'Lakes Sanitary District #1:** A motion by Craig Nelson, seconded by Caroline Murphy, to approve Resolution 3/17/25A(2025) Appointment of Commissioner #2 (John Miller) to Chain O'Lakes Sanitary District #1. Motion carried by a 2 to 1 vote. Phil Durrant abstained from voting on this agenda item.
- 2. Accept the resignation of Jack Fulcher (Chair), Eugene Engebretson and Caroline Murphy as members of the Town of Farmington Plan Commission:** (Informational)
- 3. Ordinance 3/17/25(2025) Amending Ordinance 7/17/06(2006) Creating a Town Planning Commission (Amendment to the Make-up of Members):** A motion by Craig Nelson, seconded by Phil Durrant, to approve Ordinance 3/17/25(2025) Amending Ordinance 7/17/06(2006) Creating a Town Planning Commission (Amendment to the Make-up of Members). Motion carried by unanimous voice vote.
- 4. Resolution 3/17/25B(2025) Appointment of Plan Commission Members:** A motion by Craig Nelson, seconded by Phil Durrant, to approve Resolution 3/17/25B(2025) Appointment of Plan Commission Members. Motion carried by unanimous voice vote.
 - a. Robert Karpinski: 3-year term
 - b. Richard Kasza: 3-year term
 - c. Craig Nelson: 3-year term
 - d. Thomas Hanson: 2-year term
 - e. Steve Rawson: 2-year term
 - f. Dennis Trinrud: 2-year term
 - g. Alison Dunham: 1-year term
- 5. Resolution 3/17/25C(2025) Appointment of Members to be Chair and Vice-Chair of the Town of Farmington Plan Commission:** A motion by Craig Nelson, seconded by Phil Durrant, to approve Resolution 3/17/25C(2025) Appointment of Members to be Chair and Vice-Chair of the Town of Farmington Plan Commission. Motion carried by unanimous voice vote.
 - a. Robert Karpinski (Chair)
 - b. Richard Kasza (Vice Chair)
- 6. Rural Mutual Insurance policy from April 1st, 2025, to April 1st, 2026:** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Rural Mutual Insurance policy from April 1st, 2025, to April 1st, 2026. Motion carried by unanimous voice vote.

- 7. Consideration of Waupaca County Zoning Ordinance Change(s):** A motion by Craig Nelson, seconded by Phil Durrant, to approve the Considered Waupaca County Zoning Ordinance Change(s). Motion carried by unanimous voice vote.
- a. These ordinance changes are not in regard to the manure digester’s suggestion. The Board has made a firm decision to retain control over approving these matters and does not wish to transfer this responsibility from Farmington’s Planning Commission to the County.
- 8. MOU with Town of Dayton for boundary adjustment:** Residents residing at E1136 Snug Harbor Lane currently have their property half in Farmington and half in Dayton. They have requested a boundary change, so both of their parcels are in Farmington only. The board stated they would like to be transparent about the situation with Dayton to make sure they are fully aware of what is happening. The board would like the residents to meet with Dayton to explain the situation in person if possible. A motion by Phil Durrant (subject to Dayton’s recommendation on the matter) seconded by Craig Nelson, to approve the MOU with Town of Dayton for the boundary adjustment.
- 9. John's Lawn Care Ditch Mowing Service Agreement for 2025:** A motion by Craig Nelson, seconded by Phil Durrant, to approve John's Lawn Care Ditch Mowing Service Agreement for 2025. Motion carried by unanimous voice vote.
- 10. Liquor license application(s) received in Clerk's office:** None.
- 11. Land Use Permit application(s) received from Zoning (informational):**
- Parry (3 Zins, LLC) – E1065 Whispering Pines Rd – Dwelling alterations: 2nd story and elevated walkway with stairs. Structural alterations: change the window to patio door and replace windows.
 - Solberg (Little Newbies, LLC) – E1094 Bartel Rd – Accessory structure prior to principal structure: seven animal shelters for farm raised deer.
 - Casino (ICC Holdings, LLC) – E1171 County Rd Q – Structural alteration to Indian Crossing Casino: 2 overhead doors on south side, women’s bathroom remodel, and enclose existing service door on south side.
 - Deerhaven Campground (Dinosaur Mountain, LLC) – N3185 Butts Dr – Assessory Structure: shed.
 - Smith – N2629 Pleasant Park Ln – Accessory Structure: Shed.
- 12. Intent to Cut Wood Products (informational):** None.
- 13. Culvert/Driveway/Fire Number Applications (informational):**
- Culvert Application: Sheridan Flats Dairy, LLC (Josh Karpinski) – E269 Rieben Rd. Motion by Craig Nelson, seconded by Phil Durrant, to approve the Culvert for Sheridan Flats Dairy, LLC at E269 Rieben Rd.
- 14. Roads (Informational):** The Board received a culvert inventory list for the Township with 3 big ones listed.

15. Issues/Projects Discussion (30 minute maximum): No Action Required: Farmington will be holding their electronic recycling event April 22nd, 2025 (8am – 12pm) for Farmington residents ONLY. Residents can drop off old electronics (no appliances) on that day between the hours listed. This is a free service to the Township.

16. Communications and Recommendations of the Chair: None.

17. Bills: A motion by Craig Nelson, seconded by Phil Durrant, to pay the bills. Motion carried by unanimous voice vote.

Adjournment: Motion by Phil Durrant, seconded by Craig Nelson, to adjourn at 7:11pm.

Submitted by:
Anjela Hamm, Town Clerk