

SPECIAL TOWN BOARD MEETING MINUTES

Wednesday, December 11th, 2024

E913 Prairie View Ln

Waupaca, WI 54981

Call to Order: Meeting was called to order at 8:30am. Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II.

Approve Agenda: Motion by Craig Nelson, seconded by Phil Durrant, to approve the agenda. Motion carried by unanimous voice vote.

No public input.

New Business:

- 1. Representatives from COM2 Recycling Solutions LLC attended today's special board meeting to present their process for the Town's Recycling Day scheduled for April 22, 2025. Phil had emailed the company to request their presence at the meeting.** The representatives explained that their services could be offered in two ways. **1) One-Day Event:** They would organize a one-day event where residents could drop off their electronic waste. This would involve setting up a drive-through for ease of access. **2) Collection Boxes:** Alternatively, COM2 Recycling Solutions could place collection boxes at the town hall. Once the boxes are filled, they would replace them with empty ones for continued collection. During the discussion, the Board expressed concerns about non-residents attending the recycling event and concerns about leaving a collection box for residents to self-serve. It was suggested that when advertising the event, the town should clearly state that residency verification will be required. The board requested that references from COM2 Recycling Solutions be provided before the upcoming Town Board meeting on December 16, 2024, and the reps agreed to send them.
- 2. Otter Drive drainage issue, request of resident. Phil would like to meet with Ryan from REL to talk about exactly what options Farmington would be responsible for.** Resident did not attend. The resident had requested \$6,500 for new topsoil, tree removal, and grading - based on a quote from Silver Mist (last 3 items on quote). Ryan from REL clarified that no formal plans had been developed yet. However, after visiting the site with the town, he proposed a potential option to mitigate the flooding: Raising

the grade near the garage and parking area to align with the roadway level. REL believes this approach could help the water flow and prevent it from accumulating in the current location. Phil mentioned that the parking lot in question has been neglected by previous owners for many years and is lower than the road. Concerning the roadway and parking lot, the board wants Ryan from REL to come in, so they can discuss what they feel is their responsibility - preferably before the January 20th board meeting.

- 3. Miracle Mt Way tree issue, private road in Town of Dayton.** Phil and Caroline have drafted letters to be sent to the Town of Dayton. They plan to review both drafts together to create a single letter for submission. The letter is scheduled to be sent on December 17th, 2024, after the Town Board Meeting approval. Caroline conducted research on the topic and confirmed that the Town of Dayton is solely responsible for all maintenance related to the landfill site. Therefore, mowing and tree removal should be the responsibility of the Town of Dayton. The board was unable to find any information suggesting that maintenance responsibility is shared by percentages between the two towns. Phil's letter also mentioned that Farmington does not do preemptive cutting, only reactive cutting. The board also asked the opinion of John Gunderson, who had been present a few weeks earlier on an unrelated matter. John, who had been tasked by both the Town of Dayton and Farmington with the removal of trees, was asked for his opinion. According to John, the trees were not located on landfill property, based on the GPS application he uses. The GPS indicated that the trees were directly adjacent to the landfill property.
- 4. Zoey Nelson's proposed amendment to Waupaca County Zoning Ordinances.** The board raised concerns about the potential impact of agreeing to the proposed amendment, particularly regarding what powers would be taken away from the towns. The primary concern centered on the wording of the amendment, which is not limited to just the digesters. It could remove the Towns' ability to control the granting of conditional use permits, shifting that authority away from local governments. The board mentioned that a digester would reduce the amount of semies carrying manure on town roads, which would be a plus. County Zoning has not yet provided their input on the proposed amendment, but it will be discussed at the January meeting for the Towns Association.
- 5. The Sheriff's response to dog's at large issue. Craig would like the topic on the agenda for the Towns Association Meeting.** Caroline had a letter from the Sheriff's Department from November 2023, and it was stated that they will not transport any animals that are wandering through your town. According to state statute, all towns are required to take custody of and transport the animal when a complaint is made. However, the town's contract with the Humane Society specifies that the resident is

responsible for bringing the animal in. Craig questioned whether these two statements contradict each other, and the board is uncertain. The Waupaca Sheriff's Department claims it is the town's responsibility to pick up the animal. They requested one of the supervisors to retrieve a wandering dog from Tomorrow's Children's, but Craig was not equipped to transport the dog and never had before. The board believed it was the Sheriff's Department's responsibility to handle such situations and that they are better equipped to do so in a possible dangerous situation with an animal. Craig will contact the Towns Association to possibly add this to the agenda.

- 6. Greater Waupaca Parks and Trails Signage in Town of Farmington.** All discussions regarding the signs have been completed. The board provided specific instructions that if the signs are not properly maintained, they will be removed.
- 7. The National Fitness Campaign.** The National Fitness Campaign emailed Caroline to explain their initiative of bringing fitness courts to communities across the state. The board decided not to pursue it, as the City of Waupaca and Swan Park already offer a variety of amenities. The information was forwarded to the City Park and Recreation Department, and Phil will keep it on file in case it becomes a topic for future discussion.
- 8. Town Hall security cameras should be accessed through one computer.** The board raised concerns regarding who has access to the cameras and the security system app. The board wants all the security cameras to be consolidated onto a single computer for ease of access. Additionally, the board reiterated only the clerk, and the chair should have a mailbox key. Treasure should turn her mailbox key in.
- 9. Final billing for King Road.** The board was uncertain about the timing of the final billing for King Road. Last Phil knew, payment to American Asphalt needed to be sent, so they can settle with their subcontractors. The board requested additional information from the Town Treasurer regarding the final bill.

Adjournment: Motion by Craig Nelson, seconded by Phil Durrant to adjourn the meeting at 10:40am. Motion carried unanimously on a voice vote.

Respectfully submitted,
Anjela Hamm
Town Clerk